

Henrietta Township  
11732 Bunkerhill Rd  
Pleasant Lake, Michigan 49272

Budget Review  
October 6, 2021  
3:00 p.m.

A meeting of the Henrietta Township Board of Trustees was called order on Wednesday, October 6, 2021 beginning at 3:00 p.m.

All members were present.

The purpose of the meeting was for a quarterly review of the budget and to discuss the details of replacing the administrative assistant/deputy clerk.

Pat Kenyon will be retiring at the end of this year. The position of administrative assistant/deputy clerk will be reduced to three (3) days per week. A member of the staff will cover one (1) day and the offices will be closed on Fridays beginning the week of November 1, 2021.

A. Grimes also stated that Steve Burnett, Ordinance Officer, has resigned his position due to conflict with new job schedule.

Meeting Adjourned at 4:05 p.m.

Sally J. Keene, Clerk  
Henrietta Township