

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
July 08, 2020

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by M. McDonald, to approve minutes of the regular meeting held on June 10, 2020 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT – MARIA MCDONALD**

General Fund balance 06/30/20	\$ 244,124.21
Delinquent Tax Account balance 06/30/20	\$ 251.50
Stabilization Fund balance 06/30/20	\$ 101,234.04
Public Improvement Fund balance 06/30/20	\$ 398,238.97
Vehicle Replacement Fund balance 06/30/20	\$ 54,235.39
Total Interest Earned	\$ 46.35

**BUILDING DEPARTMENT – R. TRIPP**

No Report

**ASSESSOR**

The July Board of Review will be meeting on Tuesday, July 21, 2020 from 4:00-7:00 p.m. The Board will take petitions from residents at this meeting in response to people being unable to attend the March BOR due to Covid-19.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

In June S. Burnett worked 18 hours, received 8 complaints, verified 6 ordinance violations, issued 5 written warnings, had no civil infractions and drove 112 miles.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 44 calls in June including 25 medical calls, 1 vehicle accidents with injuries, 1 medical assists, 4 structure fires, 6 persons in distress, 2 no incident found on arrival, 3 hazardous conditions and 1 citizen complaints.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 5,678.00
Modern Waste:	\$ 1,746.13
Salary for Month:	\$ 1,225.00
Total Expenses:	\$ 3,147.16

Total recycled for June	No information available
Total recycled for 2020	

**PLANNING COMMISSION – N. Hawley**

N. Hawley reported the Planning Commission held a public hearing in June to address a request made by Ruth Ann Sullivan, 6456 Jordan Rd, Jackson, for a conditional use permit for a Group Daycare of 7-12 children. It was the recommendation of the commission to approve the request.

N. Hawley provided a summary of the Special Event Facility (SEF) as a conditional use, currently at the Planning Commission level. The commission will continue work on proposed SEF. A PC Annual Report was prepared by N. Hawley for the board.

**UNFINISHED BUSINESS**

A. Grimes gave an update on ordinance violations in the township.

**NEW BUSINESS**

S. Keene requested authorization to lease an additional tabulator for the AV counting board for the August Primary. Moved by A. Faist, supported by M. McDonald, to approve the request not to exceed \$1,000.00. Carried.

Moved by S. Keene, supported by M. McDonald, to approve the 2020-21 Holiday and Regular Meeting for the township board and Planning Commission. The Planning Commission will meet at 7:00 p.m. beginning with the July meeting. December, January and February planning commission meeting TBD.

**NEW BUSINESS (CONT.)**

Moved by S. Keene, supported A. Faist, to accept the 2020-2024 Recreation Plan as submitted and reviewed. Carried.

**OTHER REPORTS/CORRESPONDENCE**

Moved by M. McDonald, supported by A. Faist, to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Kasprzycki, supported by M. McDonald, to adjourn the meeting. Motion carried. Meeting adjourned at 8:07 p.m.

Sally J. Keene, Clerk  
Henrietta Township