

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
September 14, 2016

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by A. Faist to approve minutes of the Regular Meeting held on August 10, 2016 and Special Meeting held on September 7, 2016 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 8-31-2016	\$ 158,861.98
Delinquent Tax Account balance 8-31-2016	\$ 578.50
Stabilization Fund balance 8-31-2016	\$ 104,409.09
Public Improvement Fund balance 8-31-2016	\$ 257,593.36
Vehicle Replacement Fund balance 8-31-2016	\$ 311,683.77

M. McDonald reported the balance of the bond account is \$ 72,655.05 and the balance of the transaction account is \$ 1,019.57.

BUILDING DEPARTMENT – R. TRIPP

In August the building department collected \$ 2,821.00 in fees for permits with a construction cost of \$54,334. Permits include 7 building permits for 1 new roof, 2 new decks, 1 pole barn, 1 addition to pole barn, 1 addition to garage and 1 inspection for remodel completed without permit; 2 electrical permits, 5 mechanical permits, 3 plumbing permits, 4 site plan reviews and no address signs. There were six expired permit letters sent in August.

ASSESSOR – VICKIE BRADLEY

No report available.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 6 hours in August, received 4 complaints, verified 2 ordinance violations and issued 1 written warning and 2 verbal warnings. 43 miles were driven.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 21 calls in August including 16 medical calls, 1 carbon monoxide alarm, 1 mutual aid to Rives Township for a structure fire, 2 arcing wires and 1 gas leak.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,761.00
Modern Waste:	\$ 1,851.87
Salary for Month:	\$ 655.00
Total Expenses:	\$ 2,667.10

Total recycled for August	5.11 tons or 10,220 pounds
Total recycled for 2016	64.44 tons or 128,880 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission is researching and collecting data for a lake front district. Jackson County planning commission has approved the language on non-conforming decks and N. Hawley suggested it be adopted on an interim basis until the adoption of a lake front district.

UNFINISHED BUSINESS

L. Grinage reported the hearing for K. Petschow is September 16th. A. Grimes questioned whether the township should pursue the case if it is postponed by the court again.

NEW BUSINESS

A. Grimes presented information on the purchase of a new rescue truck for the fire department. R. Wetmore recommends a truck from Pierce. Cost of the truck is \$256,820. Discussion included whether to do a 5-year lease to own and pay an additional \$21,000 in interest, or purchase outright. Following discussion, moved by A. Faist, supported by S. Kasprzycki to purchase a Pierce rescue truck as presented at a cost not to exceed \$256,820. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

None

Moved by S. Keene, supported by A. Faist to pay the bills. Motion carried.

Moved by M. McDonald, supported by S. Keene to adjourn the meeting. Motion carried.

Meeting adjourned at 7:52 p.m.

S. Keene, Henrietta Township Clerk