

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
September 13, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Keene to approve minutes of the Regular Meeting held on August 9, 2017 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 8-31-2017	\$ 118,747.49
Delinquent Tax Account balance 8-31-2017	\$ 116.50
Stabilization Fund balance 8-31-2017	\$ 104,696.61
Public Improvement Fund balance 8-31-2017	\$ 439,953.83
Vehicle Replacement Fund balance 8-31-2017	\$ 101,819.37

BUILDING DEPARTMENT – R. TRIPP

In August the building department collected \$ \$5,142.19 in fees for permits with a construction cost of \$628,930.00. Permits include 10 building permits for 2 new houses, 3 pole barns, 3 new roofs, 1 new deck, and 1 demo of house destroyed by fire; 4 electrical permits, 1 mechanical permit, 4 plumbing permits, 6 site plan reviews and 2 address signs. There were 4 expired permits in August.

ASSESSOR – VICKIE BRADLEY

No report available.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 29 hours in August, received 6 complaints, Verified 8 ordinance violations, issued 4 written warnings, issued 4 verbal warnings, sent 1 certified letter and drove 169 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 51 calls in August including 38 medical calls, 1 mutual aid structure fire in Blackman Township, 3 mutual aid structure fires in the City of Jackson, 2 vehicle fires, 5 vehicle accidents, 1 grass fire and 1 power line down. The chicken broil was held August 26th; and sold out by 1:30. The fire department is currently working on preplans for commercial structures as part of the ISO certification.

R. Wetmore presented plans for a Firefighter Cadet Program as a way to get younger people interested in firefighting as a future career. The program will be limited to 25 students and will meet once a month. This program will begin on October 1, 2017.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,860.00
Modern Waste:	\$ 1,605.95
Salary for Month:	\$ 1,055.00
Total Expenses:	\$ 2,855.34

Total recycled for August	6.04 tons or 12,080 pounds
Total recycled for 2017	65.76 tons or 131,580 pounds

A. Grimes reported the new concrete pad for the recycling compactor will be poured next Monday, and the remaining paving will be completed by the middle of October.

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission is still collecting information for grants to create safe walkways along road shoulders between the county park and Baseline Meridian State Park. The planning commission is also discussing rules and regulations for commercial solar energy facility installations.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes presented quotes for seal coating the parking lot at the fire station and township offices for consideration. Bids were Bodell's, \$3750; Mullins, \$2955; and Wolverine, \$2070.05. He explained that Bodell's brushes on the sealant for a thicker coat of tar, and Mullins and Wolverine both use a spray application. Moved by A. Faist, supported by M. McDonald to contract with Wolverine Sealcoating LLC to sealcoat the township fire department and office building parking lots at a cost not to exceed \$2070.05. Motion carried.

A. Grimes presented a proposed land donation from M. Levine to the State of Michigan Lakeland Trail for consideration. The land would be used as water trail access to the Portage River. The land south of this parcel is owned by the State of Michigan, and is intended for trailhead parking for the Lakeland Trail. The state is requesting the township submit a letter acknowledging this transfer as well as their support, lack of support or neutral standing on the transfer. R. Wetmore suggested the letter of support include a recommendation that the site be available for use as a draft source by the fire department for fires located on the south side of the township. Moved by S. Keene, supported by M. McDonald to authorize A. Grimes to write a letter in support of a land donation by M. Levine to the State of Michigan as presented. Motion carried.

G. Bontrager gave a presentation on Northwest Schools, as well as a proposed bond request to be scheduled May 8, 2018.

OTHER REPORTS/CORRESPONDENCE

A. Grimes announced a household hazardous waste collection day will be held at the Jackson County Fair Grounds on 9/23/17.

PUBLIC COMMENT

N. Hawley reminded those in attendance that Saturday, September 16th is the Jackson County Family Farmfest, as well as free museum entrance for several museums in Jackson County courtesy of Experience Jackson.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Motion carried.

Meeting adjourned at 8:39 p.m.

S. Keene, Henrietta Township Clerk