

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
August 14, 2019

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, M. McDonald, S. Kasprzycki, and A. Grimes. Member absent: S. Keene.

A. Grimes presented the agenda for review and added vehicle extrication equipment purchase under New Business.

Moved by A. Faist, supported by M. McDonald, to approve minutes of the regular meeting held on July 10, 2019 and special meeting held on July 31, 2019 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 7-31-2019	\$ 266,336.99
Delinquent Tax Account balance 7-31-2019	\$ 392.50
Stabilization Fund balance 7-31-2019	\$ 105,387.26
Public Improvement Fund balance 7-31-2019	\$ 362,336.45
Vehicle Replacement Fund balance 7-31-2019	\$ 196,127.38
Total Interest Earned	\$ 457.03

BUILDING DEPARTMENT – R. TRIPP

In July the building department collected \$3, 781.76 in fees with a construction cost of \$ 446,700. Permits included 6 building permits, 8 electrical permits, 4 mechanical permits, 1 plumbing permit, 3 site plan reviews and 3 address signs. Four letters were sent for expired permits.

ASSESSOR – JULIE PULLING

J. Pulling reported July was busy with roll maintenance, continued education, reports to State and County and July Board of Review. Property inspections total 44 for the month of July.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 31 hours in July, received 7 complaints, verified 6 ordinance violations, issued 5 written warnings, issued no verbal warnings, had 2 civil infractions and drove 175 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 48 calls in July including 37 medical calls, 1 vehicle fire, 4 trees blocking road, 2 power lines down, 3 burning complaints, and 1 smoke investigation.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,320.00
Modern Waste:	\$ 2,258.82
Salary for Month:	\$ 885.00
Total Expenses:	\$ 3,337.45

Total recycled for July	10.71 tons or 21,420 pounds
Total recycled for 2019	61.94 tons or 139,880 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission did a final review of the 2018-2019 annual report. They also received updates on the Mike Levine Lakeland Trail and the Bike to Bike event planned for September, and reviewed articles including the importance of agriculture to the economy, an agriculture museum in Lenawee County, I-94 updates including roundabouts at Cooper and Elm exits, and MTA training opportunities.

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations. Sayers Road is cleaned up and all violations have been removed. The owner is still working with the health department to clean the house. Wooster road was in court last week; the owners have 7 days to contest the finding of the court. The judge asked the township to give the owners on Laredo Drive additional time to clean up the property. No progress is being made and no demo permit has been issued.

NEW BUSINESS

A. Grimes presented the Canada Goose Nest Destruction Program and or Canada Goose Roundup/Removal Program Resolution for approval. Moved by S. Kasprzycki, supported by M. McDonald to adopt the resolution as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented the Annual Fund Allocation worksheet for review and adoption. Moved by A. Faist, supported by M. McDonald to approve the Annual Fund Allocations as presented and reviewed. Motion carried.

A. Grimes presented a request to replace the fencing at the Batteese Trading Post Historical Site. Moved by A. Faist, supported by S. Kasprzycki to approve the replacement of the fencing at the Batteese Trading Post Historical Site at a cost not to exceed \$500 for material and \$500 to install the new fence. Motion carried.

A. Grimes presented a sales agreement with Sproat Realty to handle the sale of the property located at Bunkerhill Road and Coonhill Road currently owned by the township. Moved by M. McDonald, supported by A. Faist to authorize A. Grimes to enter into a listing contract with Sproat Realty for property located at Bunkerhill Road and Coonhill Road. Motion carried.

A. Grimes presented a request to purchase vehicle extrication equipment. Cost of the equipment is \$11,500.00, with a credit of \$750.00 for old equipment bringing the cost down to \$10,750.00. R. Wetmore requested \$5000 from the Vehicle Replacement Fund and \$5750 from this years' budget to pay for the equipment. Moved by M. McDonald, supported by A. Faist to purchase vehicle extrication equipment not to exceed \$10,750.00. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

R. Tulloch spoke regarding a property line adjustment he would like to do, and the application used for land divisions/combinations/lot line adjustments.

R. Troman spoke regarding the Pleasant Lake School building and its' disrepair.

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and Reviewed. Motion carried.

Moved by M. McDonald, supported by S. Kasprzycki, to adjourn the meeting.
Motion carried. Meeting adjourned at 8:27 p.m.

Sally J. Keene, Clerk
Henrietta Township