

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
August 12, 2020

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, M. McDonald, A. Grimes and S. Keene. Member absent: S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by A. Faist, to approve minutes of the regular meeting held on July 8 2020, and special meetings held on July 14, 2020 and July 23, 2020 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER’S REPORT – MARIA MCDONALD**

General Fund balance 07/31/20	\$ 286,746.70
Delinquent Tax Account balance 07/31/20	\$ 386.50
Stabilization Fund balance 07/31/20	\$ 101,309.68
Public Improvement Fund balance 07/31/20	\$ 398,251.75
Vehicle Replacement Fund balance 07/31/20	\$ 54,238.84
Total Interest Earned	\$ 34.27

**BUILDING DEPARTMENT – R. TRIPP**

The building department collected \$9,065.00 in fees during June and July, with a construction cost of \$623,715. Permits include 20 building permits, 19 electrical permits, 15 mechanical permits, 3 plumbing permits, 9 site plan reviews, and 4 address signs.

**ASSESSOR**

The July Board of Review was held on July 21, 2020, 12 petitions were processed. R. Scott requested all residents call 517-788-4378 if they need assessing information when the assessor is not in the township.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

In July S. Burnett worked 26 hours, received 7 complaints, verified 5 ordinance violations, issued 5 written warnings, had 1 civil infractions and drove 132 miles.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 30 calls in July including 15 medical calls, 3 vehicle accidents with injuries, 2 medical assists, 1 outside rubbish fire, 1 ems service, 2 persons in distress, 2 dispatched and cancelled en route, 1 hazardous condition, 1 unauthorized burning and 2 citizen complaints.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 4,400.00
Modern Waste:	\$ 1,746.13
Salary for Month:	\$ 1,480.00
Total Expenses:	\$ 3,439.13

Total recycled for June	7.69 Tons or 15,380 Pounds
Total recycled for 2020	36.17 Tons or 72,340 Pounds

**PLANNING COMMISSION – N. Hawley**

N. Hawley reported the Planning Commission met in July and reviewed a copy of MTA court cases regarding ordinances. They also reviewed the draft of a Special Event Site Ordinance, and discussed the nuisance issue for special event centers.

**UNFINISHED BUSINESS**

A. Grimes gave an update on ordinance violations in the township.

**NEW BUSINESS**

A. Grimes presented information on the Cares Act Grant Reimbursement for Public Safety and Public Health Payroll. The township applied for firefighter calls and salary reimbursement in the amount of \$2,010.50.

A. Grimes presented the township had applied for the First Responder Hazard Premium pay for March, April, and May. Twenty one employees responded to calls during these months, and would be eligible for \$1,000 per employee.

A. Grimes requested that the board approve the amended 2019-2020 Budget. S. Keene noted that all invoices have been received, and that a few departments were over budget. The building trades and streetlights also needed the revenue adjusted. Moved by A. Faist, supported by S. Keene to approve the amended 2019-2020 Budget as presented and reviewed. Motion carried.

### **OTHER REPORTS/CORRESPONDENCE**

A. Grimes reported the Jackson County Road Department had pushed the brush piles up to accommodate further brush collection.

A. Grimes reported the Jackson County Road Department is working in Henrietta Township at this time filling pot holes. Old Silo Drive has received the top coat, and the road is nearly complete.

A. Faist questioned whether the township has received any offer for the 1994 fire truck. A. Grimes suggested listing the truck for sale in the MTA magazine. S. Keene suggested parking the truck in front of the property with a for sale sign.

### **PUBLIC COMMENT**

R. Troman questioned whether there would be any paving of Henrietta Township roads this year. A. Grimes noted Jackson County has not scheduled any paving at this time.

J. Breed questioned whether the ordinances are the same throughout the township regarding burning garbage. It was noted that state law governs burning of garbage, it is not allowed throughout the state.

Moved by A. Faist, supported by M. McDonald, to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by A. Faist, to adjourn the meeting. Motion carried. Meeting adjourned at 7:52 p.m.

Sally J. Keene, Clerk  
Henrietta Township