

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
July 13, 2016

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Kasprzycki to approve minutes of the Regular Meeting held on June 8, 2016 and Special Budget Meeting held on June 27, 2016 as presented and reviewed. Motion carried.

SPECIAL ORDER

T. Rogers, Jackson Enterprise Group, spoke regarding the work they do to promote economic development initiatives within Jackson County.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 6-30-2016	\$ 175,814.00
Delinquent Tax Account balance 6-30-2016	\$ 349.50
Stabilization Fund balance 6-30-2016	\$ 104,362.83
Public Improvement Fund balance 6-30-2016	\$ 257,409.29
Vehicle Replacement Fund balance 6-30-2016	\$ 311,626.16

M. McDonald reported the balance of the bond account is \$ 72,936.48 and the balance of the transaction account is \$ 1,019.57.

BUILDING DEPARTMENT – R. TRIPP

In June the building department collected \$ 5,485.20 in fees for permits with a construction cost of \$476,350. Permits include 12 building permits for 2 new houses, 1 addition to deck, 2 additions to houses, 1 addition to pole barn, 1 addition to garage, 1 garage roof, 1 detached garage, 1 pole barn, 1 handicap ramp and 1 new deck; 7 electrical permits, 5 mechanical permits, 3 plumbing

permits, 10 site plan reviews and no address signs. There were three expired permit letters sent in June.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported July 19, 2016 was the July Board of Review. Field work continues this summer as part of the standard Assessing Administration process mandated by the State of Michigan.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 6 hours in June, received 4 complaints, verified 3 ordinance violations and issued 3 written warnings. 59 miles were driven.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 25 calls in June including 17 medical calls, 2 good intent calls, 2 unauthorized burning, 2 motor vehicle accidents, 1 dispatched and cancelled en route and 1 structure fire mutual aid to Blackman Township. R. Wetmore noted that ISO training begins later this month.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,088.00
Modern Waste:	\$ 2,257.84
Salary for Month:	\$ 970.00
Total Expenses:	\$ 3,420.36

Total recycled for June	11.68 tons or 23,360 pounds
Total recycled for 2016	49.29 tons or 98,580 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley presented the Henrietta Township Planning Commission Annual Report for Fiscal Year 2015-2016. She reported the planning commission had finalized the wording for an amendment to the zoning ordinance regarding accessory use on lake property. A public hearing for the zoning amendment will be held on July 26, 2016 beginning at 7:30 p.m. A site plan review will also be held on July 26, 2016 for a commercial structure on Bunkerhill Road.

UNFINISHED BUSINESS

L. Grinage gave an update on legal issues. The date for the Petschow reimbursement hearing is August 12, 2016 at 10 a.m.

L. Grinage spoke regarding the Michigan Tax Tribunal case with Peachtree. The case is currently with the Michigan Court of Appeals. Discussion included whether the township wanted to sign documents as requested by the attorney representing Peachtree. Moved by S. Keene, supported by M. McDonald to instruct L. Grinage to send a letter on the townships' behalf indicating the township will not sign the stipulation as requested by Peachtree's attorney. Motion carried.

NEW BUSINESS

A. Grimes presented a rezoning request for approval. The property is located on Bunkerhill Road, parcel # 000-04-16-326-001-05, and will be rezoned from Agriculture to Commercial 1. Both the Henrietta Township Planning Commission and the Jackson County Planning Commission have recommended approval of the rezoning. Moved by S. Keene, supported by A. Faist to rezone parcel # 000-04-16-326-001-05 from Agriculture to Commercial 1. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes requested a work session be scheduled to discuss the purchase of a new rescue truck. The meeting will be held on July 21, 2016 beginning at 4:30 p.m.

A. Grimes presented the Employment Contract for the Henrietta Township Fire Chief for discussion and approval. The new contract will be for a period of five years, and includes an extra week of personal time off. Moved by S. Keene, supported by M. McDonald to approve the Employment Contract for the Henrietta Township Fire Chief as presented and reviewed. Motion carried.

A. Grimes presented a 90-day Purchase Agreement Extension with Midwest V, LLC. This extension would extend the purchase agreement to October 10, 2016, and is needed due to the lengthy process of the land division, rezoning, and site plan review. Moved by M. McDonald, supported by S. Keene to authorize A. Grimes to sign a 90-day Purchase Agreement Extension with Midwest V, LLC as presented. Motion carried.

OTHER REPORTS/CORRESPONDENCE

A. Grimes reported the 2015-2016 budget is final and all bills have been paid. He requested the Board consider what to use the \$40,000 surplus for, and be ready to discuss at the August meeting.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills. Motion carried.

Moved by M. Mcdonald, supported by S. Keene to adjourn the meeting. Motion carried.

Meeting adjourned at 8:10 p.m.

S. Keene, Henrietta Township Clerk