

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
July 12, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Keene to approve minutes of the Regular Meeting held on June 14, 2017 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 6-30-2017	\$ 201,668.28
Delinquent Tax Account balance 6-30-2017	\$ 356.50
Stabilization Fund balance 6-30-2017	\$ 104,644.71
Public Improvement Fund balance 6-30-2017	\$ 389,755.52
Vehicle Replacement Fund balance 6-30-2017	\$ 75,776.54

BUILDING DEPARTMENT – R. TRIPP

In June the building department collected \$ \$2,545.00 in fees for permits with a construction cost of \$58,273.00. Permits include 7 building permits for 1 remodel of existing house, 3 above-ground pools, 1 addition to house and 2 new roofs; 2 electrical permits, 3 mechanical permits, 2 plumbing permits, 4 site plan reviews and no address signs. There were 5 expired permits in June.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported the Assessing Department is preparing for the July Board of Review to be held on July 18th. She noted she will be attending the MAA Summer Conference to meet her continuing education requirements.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 34 hours in June, received 7 complaints, verified 10 ordinance violations, issued 9 written warnings, issued 1 verbal warning and drove 163 miles. There was 1 civil infraction issued.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 28 calls in June including 23 medical calls, 1 mutual aid structure fire in Blackman Township, 1 vehicle accident, 1 grass fire, 1 smoke investigation, and 1 dispatched and cancelled en route. Truck 1 is back in service following repairs made to the engine; the work was covered by warranty. On July 23rd the fire department will be training with neighboring departments at Pleasant Lake. The chicken broil will be held August 26th.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,228.00
Modern Waste:	\$ 2,386.86
Salary for Month:	\$ 970.00
Total Expenses:	\$ 4,181.59

Total recycled for June	13.48 tons or 26,960 pounds
Total recycled for 2017	54.76 tons or 109,520 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission is reviewing a grant to provide a paved pathway between the Jackson County Park and the Baseline-Meridian State Park. They will meet with the Jackson County Road Department to get the proposed pathway added to future road projects. The planning commission also reviewed and approved the 2016-2017 annual report.

UNFINISHED BUSINESS

A. Grimes opened sealed bids for upgrades to the driveway at the Transfer Station. Bids were received from Mullins Asphalt, Michigan Paving & Materials, and Cook’s Concrete. Moved by A. Faist, supported by S. Keene to authorize A. Grimes to meet with the companies who submitted bids and obtain more information. Motion carried.

NEW BUSINESS

A. Grimes presented a Resolution designating the Clerk be authorized to submit a grant application to the Michigan Secretary of State to obtain funding for new voting equipment on behalf of Henrietta Township. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented the White Lake Weed Control process for discussion. The original weed control district was for a period of five years and it needs to be determined whether the weed control should continue beyond five years. Originally a petition was circulated to determine whether a majority of the residents wanted the district established. A. Grimes recommended that the petition be updated and circulated for signatures to indicate whether a majority of the residents want the weed control to continue. The cost will need to be adjusted to accurately reflect the actual cost. Moved by M. McDonald, supported by S. Keene to advise the White Lake Special Assessment District to circulate petitions to continue weed control at White Lake beyond the current five-year plan. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

Mr. and Mrs. Dunham spoke regarding the weed control program.

Moved by M. McDonald, supported by S. Kasprzycki to pay the bills. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Motion carried.

Meeting adjourned at 8:18 p.m.

S. Keene, Henrietta Township Clerk