

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
June 14, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:33 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review. Moved by S. Kasprzycki, supported by S. Keene to approve the agenda as presented and reviewed. Motion carried.

Moved by M. McDonald, supported by S. Keene to approve minutes of the Regular Meeting held on May 10, 2017 as presented and reviewed. Motion carried.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 5-31-2017	\$ 238,684.52
Delinquent Tax Account balance 5-31-2017	\$ 236.50
Stabilization Fund balance 5-31-2017	\$ 104,620.91
Public Improvement Fund balance 5-31-2017	\$ 389,656.03
Vehicle Replacement Fund balance 5-31-2017	\$ 75,757.43

SPECIAL ORDER

M. Vysoky, Manager of Jackson County Parks, gave a presentation on the county park system and improvements they are planning. He noted that improvements will be made to the bath house and playground at Pleasant Lake County Park this year.

BUILDING DEPARTMENT – R. TRIPP

In May the building department collected \$ \$4,261.00 in fees for permits with a construction cost of \$397,820.00. Permits include 9 building permits for 1 completion of a new house, 1 new house, 1 deck, 1 garage, 1 mobile home in park, 1 fire damage repair of commercial building, 1 demo of existing house, and 2 new roofs; 4 electrical permits, 7 mechanical permits, 3 plumbing permits, 1 site plan review and 1 address signs. There was 1 expired permit in May.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported she is working with the treasurer to prepare for summer taxes. The July Board of Review will be held on July 18th. The 2017 County Multiplier has been applied to the assessing roll.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 28 hours in May, received 5 complaints, verified 14 ordinance violations, issued 10 written warnings, issued 3 verbal warnings and drove 131 miles. There was 1 civil infraction resulting in a hearing scheduled for June 14th.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 32 calls in May including 26 medical calls, 1 burning complaint, 4 mutual aid with the air trailer, and 1 cancelled en route.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,704.00
Modern Waste:	\$ 2,386.86
Salary for Month:	\$ 970.00
Total Expenses:	\$ 3,554.64

Total recycled for May	6.14 tons or 12,280 pounds
Total recycled for 2017	41.28 tons or 82,560 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission is reviewing grants for arts and culture projects, as well as a grant to provide a paved pathway between the Jackson County Park and the Baseline-Meridian State Park. She also provided highlights from the Region 2 Planning Commission meeting held on June 8th.

UNFINISHED BUSINESS

A. Grimes gave an update on costs for paving the Transfer Station. It would cost an additional \$21,340 to raise the concrete pad twelve inches with an additional cost for gravel surrounding the raised pad. He noted that whether the township uses concrete or asphalt, the contractors have assured that they will be able to direct surface water from the pad without raising it. Moved by S. Kasprzycki, supported by A. Faist to authorize A. Grimes to secure bids from concrete and asphalt contractors to pave the drive and enlarge the concrete pad at the transfer station. Motion carried.

NEW BUSINESS

A. Grimes presented the 2017-2018 Budget for review and adoption. Moved by S. Keene, supported by M. McDonald to adopt the 2017-2018 Budget as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented the 2017-2018 Holiday Schedule for review and adoption. Moved by S. Keene, supported by M. McDonald to adopt the 2017-2018 Holiday Schedule as presented and reviewed. Motion carried.

A. Grimes presented the 2017-2018 Township Board Regular Meeting Dates and Planning Commission Regular Meeting Dates for review and adoption. Moved by S. Keene, supported by M. McDonald to adopt the 2017-2018 Township Board Regular Meeting Dates and Planning Commission Regular Meeting Dates as presented and reviewed.

A. Grimes presented the annual fireworks permit and township contribution for approval. Moved by M. McDonald, supported by S. Keene to authorize A. Grimes to sign the fireworks permit and to make a \$1,500 contribution to the fireworks fund. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

Mr. and Mrs. Dunham spoke regarding problems they have with their neighbor.

R. Troman questioned the status of the ISO testing. R. Wetmore replied they are practicing for the test, and paperwork is being filed. No date has been scheduled for the test. R. Troman also questioned whether the location of the Transfer Station would impede commercial growth on M-106. It was noted that the long term lease with the Jackson County Road Commission, and the location of the cell tower would limit any commercial growth in the vicinity of the Transfer Station.

Moved by S. Keene, supported by S. Kasprzycki to pay the bills. Motion carried.

Moved by S. Keene, supported by A. Faist to adjourn the meeting. Motion carried.

Meeting adjourned at 8:29 p.m.

S. Keene, Henrietta Township Clerk