

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
June 12, 2019

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, M. McDonald, S. Keene, and A. Grimes. Member absent: S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by S. Keene, to approve minutes of the regular meeting held on May 8, 2019 as presented and reviewed. Motion carried.

SPECIAL ORDER

S. Clow spoke regarding his neighbor on Sayers Road. A. Grimes noted he is waiting for clarification from the court on removing the trailers.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 5-31-2019	\$ 261,561.31
Delinquent Tax Account balance 5-31-2019	\$ 116.50
Stabilization Fund balance 5-31-2019	\$ 105,326.24
Public Improvement Fund balance 5-31-2019	\$ 368,239.13
Vehicle Replacement Fund balance 5-31-2019	\$ 188,058.99
Total Interest Earned	\$ 507.46

BUILDING DEPARTMENT – R. TRIPP

In May the building department collected \$4,712.62 in fees with a construction cost of \$ 645,600. Permits included 10 building permits, 8 electrical permits, 6 mechanical permits, 1 plumbing permit, 3 site plan reviews and 2 address signs. Five letters were sent for expired permits.

ASSESSOR – JULIE PULLING

J. Pulling reported she is preparing the millage rates for the 2019 summer taxes. These rates will be compiled into the 2019 summer warrant which is due to the Treasurer in mid-June.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 28 hours in May, received 6 complaints, verified 5 ordinance violations, issued 6 written warnings, issued 1 verbal warning, had 2 civil infractions and drove 153 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 34 calls in May including 26 medical calls, 1 vehicle fire, 3 mutual aid structure fires, 2 burning complaints, 1 power line down, and 1 tree across road.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,741.00
Modern Waste:	\$ 1,796.42
Salary for Month:	\$ 1,055.00
Total Expenses:	\$ 3,090.42

Total recycled for May	13.7 tones or 27,400 pounds
Total recycled for 2019	48.73 tons or 97,460 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission hosted a special presentation by the Jackson County Parks Department on plans for the Pleasant Lake County Park. Planned improvements will be presented at a future meeting.

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations for Sayers Road and Laredo Drive.

NEW BUSINESS

A. Grimes presented the 2019-2020 budget for review and adoption. Moved by M. McDonald, supported by A. Faist to adopt the 2019-2020 budget as presented. Roll Call Vote: A. Faist, yes, M. McDonald, yes; S. Keene, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented the meeting dates for the township board and planning commission and holiday schedule for review and adoption. Moved by M.

McDonald, supported by A. Faist to adopt the meeting dates for the township board and planning commission and the holiday schedule as presented and reviewed. Motion carried.

A. Grimes presented a contract with Spencer Manufacturing, Inc. and an installment purchase agreement with Farmers State Bank to purchase a Spencer 2000 gallon pumper tanker fire apparatus at a cost of \$367,005.00. Discussion included making the down payment of \$167,005 from the vehicle replacement fund and borrowing \$200,000 from Farmers State Bank for the balance of the truck. The truck that is being replaced will be listed for sale. Moved by S. Keene, supported by A. Faist to sign a contract with Spencer Manufacturing, Inc. and an installment purchase agreement with Farmers State Bank to purchase a 2000 gallon pumper tanker fire apparatus at a cost of \$367,005. Roll Call Vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; and A. Grimes, yes. Motion carried. R. Wetmore noted he would contact Spencer Manufacturing, Inc. of the boards' decision so they can order the chassis; once they receive the VIN they will forward that information to the township for Farmers State Bank.

A. Grimes presented the fireworks permit for review. Moved by S. Keene, supported by M. McDonald to authorize A. Grimes to sign the fireworks permit.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

R. Troman questioned where we stand with the ISO rating. R. Wetmore responded we have been given an 8B rating. The fire department continues to work to continue lowering the rating.

S. Clow questioned when Sayers Road would be repaired. A. Grimes suggested calling the Jackson County Road Department if there are large holes or sections of roadway in bad repair.

Moved by A. Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Faist, supported by S, Keene, to adjourn the meeting. Motion carried. Meeting adjourned at 8:06 p.m.

Sally J. Keene, Clerk
Henrietta Township