

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
May 13, 2020

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Keene, to approve minutes of the regular meeting held on March 11, 2020 and special meeting held on April 27, 2020 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

J. Breed spoke regarding a property on Main Street in Munith.

R. Troman questioned whether the fireworks usually held on July 4th will be cancelled.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 4-30-20	\$ 257,369.30
Delinquent Tax Account balance 4-30-20	\$ 530.50
Stabilization Fund balance 4-30-20	\$ 101,080.62
Public Improvement Fund balance 4-30-20	\$ 392,871.22
Vehicle Replacement Fund balance 4-30-20	\$ 54,228.59
Total Interest Earned	\$ 296.86

BUILDING DEPARTMENT – R. TRIPP

In March and April the building department collected \$2,789.63 in fees with a construction cost of \$ 371,150. Permits included 5 building permits, 3 electrical permits, 1 mechanical permit, 2 plumbing permits, 3 site plan reviews and no address signs. There were seven expired permits.

ASSESSOR –

Ruth Scott reported the assessing department has received acceptance by the State Equalization and will be creating the 2021 database this week. Equalization is still working from home due to Covid-19. The Lesage property’s MTT decision was dismissed by the Michigan Tax Tribunal. She will reach out to more State Tax Commission staff to see if there is any other possible way to appeal their denial.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

In April S. Burnett worked 19 hours, received 7complaints, verified 7 ordinance violations, issued 6 written warnings, had 1 civil infraction and drove 104 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 66 calls in March and April including 44 medical calls, 1 vehicle fire, 6 medical assists, 2 assists to police department, 1 camper fire, 3 grass fires, 1 structure fire, 1 explosion, 1 persons in distress, 1 no incident found on arrival, 1 cooking fire, 1 hazardous condition, 1 gas leak, and 1 citizen complaint.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 8,947.00
Modern Waste:	\$ 3,187.23
Salary for Month:	\$ 2,310.00
Total Expenses:	\$ 5,995.21

Total recycled for March/April	12.06 tons or 24,120 pounds
Total recycled for 2020	28.61 tons or 58,660 pounds

A. Grimes noted the scrap tire disposal will be held on June 6, June 10, and June 13, 2020 at Rives Township fire station located at 106 Main Street in Rives Junction.

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission did not meet in March or April. It was determined they will cancel the May meeting and plan on meeting in June.

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations in the township.

NEW BUSINESS

A. Grimes presented a copy of the 2020-2021 Proposed Budget for review. Plan on approving the budget at the June meeting.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by M. McDonald to pay the bills for March and April as submitted and reviewed. Motion carried.

Moved by M. McDonald, supported by S. Keene, to adjourn the meeting. Motion carried. Meeting adjourned at 8:25 p.m.

Sally J. Keene, Clerk
Henrietta Township