

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
May 12, 2021

Meeting called to order at 7:30 p.m. All members present.

A. Grimes presented the agenda for review and added Local Fiscal Fund Recovery Fact List under New Business.

A. Grimes presented minutes from the regular meeting held on April 14, 2021 and budget meeting held on April 21, 2021 for review and approval. M. McDonald noted that she was not in attendance at the budget meeting. Moved by A. Faist, supported by S. Keene, to approve minutes of the regular meeting held on April 14, 2021 as reviewed and the budget meeting held on April 21, 2021 as amended. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 4/30/21	\$ 327,021.73
Delinquent Tax Account balance 4/30/21	\$ 530.50
Stabilization Fund balance 4/30/21	\$ 102,003.66
Public Improvement Fund balance 4/30/21	\$ 336,687.66
Vehicle Replacement Fund balance 4/30/21	\$ 92,407.67
Total Interest Earned	\$ 38.52

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$5,661.72 in fees during April with a construction cost of \$612,997. Permits include 13 building permits, 5 electrical permits, 8 mechanical permits, 3 plumbing permits, 8 site plan reviews, and 4 address signs.

ORDINANCE ENFORCEMENT/ZONING - S. BURNETT

In April S. Burnett worked 10 hours, received 4 complaints, verified 3 ordinance violations, issued 3 written warnings, had no civil infractions and drove 52 miles.

ASSESSOR

R. Scott reported that the 2021 values have received a tentative acceptance by the State Equalization process. The database has been rolled over to 2022 to begin the years' work. Letters are being mailed to those residents chosen for fieldwork this year. Equalization continues to work remotely due to Covid-19 restrictions.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 43 calls in April including 2 building fires, 1 trash fire, 1 medical assist, 24 rescue calls, 4 motor vehicle accidents, 1 gas leak, 1 controlled burn, 1 service call, 1 smoke investigation, 1 police assist, 1 good intent call, 1 detector activation, 1 citizen complaint, and 3 dispatched and cancelled en route. R. Wetmore noted that six SCBA packs and spare bottles have been sold to SAESA for \$25,000. The check was deposited into the Vehicle Replacement Fund.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,697.00
Modern Waste:	\$ 2,400.15
Salary for Month	\$ 1,055.00
Total Expenses:	\$ 3,703.28

Total recycled for April	10.02 Tons or 20,040 Pounds
Total recycled for 2021	39.53 Tons or 79,060 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley reported the planning commission met in April and voted to purchase a bench for the Lakeland Trail, along with a bike rack to be installed near the Hawkins Road staging area with the \$500 community grant. R. Draeger is planning an event in July with the MSU portable mobile boat cleaning trailer. N. Hawley noted Waterloo Township has scheduled a clean-up day for the park in Munith on Wednesday, May 26, 2021 at 9 a.m.

UNFINISHED BUSINESS

A. Grimes gave an update on litigation with the owners of the former Pleasant Lake School regarding cleanup of the property, as well as litigation with the owners of property on Hawkins Road that was used for a large scale marijuana grow operation.

NEW BUSINESS

A. Grimes presented the 2021-2022 final budget for review by board members. The budget will be adopted at the June 9, 2021 board meeting.

A. Grimes presented a Resolution of Notification of Release of Right of First Refusal for review and adoption. There are two properties included with this resolution. Moved by S. Keene, supported by M. McDonald to adopt the Notification of Release of Right of First Refusal as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes presented a fact list for the Local Fiscal Recovery Fund covering what the township is allowed to use the funds for. The township expects to receive between \$470,000 and \$480,000 from this program with 50% being received June 1, 2021 and the remainder in June, 2022.

OTHER REPORTS/CORRESPONDENCE

A. Faist noted there were markings on Territorial Road and questioned whether that meant the road would be repaired this year. A. Grimes noted the road was being reclassified so that federal funds could be used for repairs. Repairs would probably happen next year.

PUBLIC COMMENT

R. Troman questioned whether the Local Fiscal Recovery Funds could be used to install an early warning siren by the Jackson County Park. He also noted there needs to be a sign installed at the transfer station to ensure brush and leaves are being placed in the correct locations.

Moved by M. McDonald, supported by A. Faist to pay the bills as submitted and reviewed. Motion carried.

Moved by M. McDonald, supported by A. Faist to adjourn the meeting. Meeting adjourned at 8:00 p.m.

Sally J. Keene, Clerk
Henrietta Township