

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
April 13, 2022

Meeting called to order at 7:30 p.m.

All members present.

A. Grimes presented the agenda for review.

A. Grimes presented the minutes from the regular board meeting held on March 9, 2022 for review and approval.

Moved by A. Faist, supported by S. Keene, to approve the minutes of the regular meeting held on March 9, 2022 as presented and reviewed. Motion carried.

SPECIAL ORDER

Captain Hiller and Lieutenant Coburn of the Jackson County Sheriff's department provided a presentation on a proposal to obtain a mileage to build a new jail and gave an update on the current condition of the Jackson County Jail.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 2/28/22	\$ 515,867.27
Delinquent Tax Account balance 2/28/22	\$ 248.50
Stabilization Fund balance 2/28/22	\$ 102,369.57
Public Improvement Fund balance 2/28/22	\$ 397,266.72
Vehicle Replacement Fund balance 2/28/22	\$ 149,543.88
ARPA Funds	\$ 251,428.70
Total Interest Earned	\$ 65.32

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$3,801.62 in fees during March with a total construction cost of \$77,361.00. Permits included 8 building permits, 7 electrical permits, 7 mechanical permits, 2 plumbing permits, 2 site plan reviews, and 1 address sign. Letters were sent for 5 expired permits.

ORDINANCE ENFORCEMENT/ZONING – J. Cook

In February J. Cook worked 10 hours, received 7 new complaints, had 15 open ordinance violations for a total of 22 ordinance violations, issued 6 written warnings, issued 1 verbal warning and drove 68 miles.

ASSESSOR

L. Hedges reported that March Board of Review has been completed for 2022. There were 24 total appeals including 9 Veteran Exemptions, 2 Poverty Exemptions and 13 valuation appeals. BOR decision letters were mailed out. County Equalization has been completed for 2022. Approximately 700+/- letters notifying owners of upcoming fieldwork which will include exterior pictures and verifying measurements will be mailed out this month. Deeds, PTA's, PRE's are up to date.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported that the fire department responded to 30 calls in March including 5 building fires, 1 forest/woods/wildland fire, 1 outside rubbish/trash/waste fire, 17 EMS calls, 1 motor vehicle accidents, 2 hazardous condition, 1 unauthorized burning, 1 dispatched and cancelled in route and 1 unintentional smoke detector-no fire.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,591.00
Modern Waste:	\$ 2,214.39
Salary for Month	\$ 1,125.00
Total Expenses:	\$ 3,701.67

Total recycled for March	12.02 Tons or 24,040 Pounds
Total recycled for 2022	23.09 Tons or 46,180 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley reported that a planning commission meeting was held on March 22, 2022. Discussions included the benefits of a membership to Michigan's Lakes and Streams Association, non-conforming parcels in the zoning ordinance and the decrease in farms in Michigan. The next Planning Commission meeting will be April 26, 2022 at 7pm.

UNFINISHED BUSINESS

A. Grimes stated there will be another court date in May in regards to the Pleasant Lake School.

A. Grimes stated that the Pleasant Lake School Property was on the County tax foreclosure list.

NEW BUSINESS

A. Grimes presented the 2022 Lawn Mowing Contract with Craft Property Maintenance for review and approval.

Moved by M. McDonald, supported by S. Kasprzycki to sign the 2022 Lawn Mowing Contract with Craft Property Maintenance as presented.

A Budget meeting is scheduled for May 4, 2022 at 3pm.

A. Grimes presented a Letter of Support for a Stockbridge School-Based Health Center from the Henrietta Township Board for review and approval.

Moved by S. Keene, supported by M. McDonald to sign the Letter of Support for a Stockbridge School-Based Health Center as presented.

OTHER REPORTS/CORRESPONDENCE

A. Grimes stated that Sebastian's should be finished digging the large diameter well in Waterloo Township on 4/13/22.

S. Keene presented artwork from a local artist to be displayed in the Township's office.

PUBLIC COMMENT

R. Troman of 806 Crest Dr. questioned if there had been any discussion on the amount of money given to local cemeteries for upkeep. A. Grimes stated it would be discussed at the budget meeting.

Payment of Bills

Moved by M. McDonald, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Motion carried. Meeting adjourned at 8:29 p.m.

Sally J. Keene, Clerk
Henrietta Township