

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
February 10, 2016

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by S. Keene, supported by M. McDonald to approve minutes of the Regular Meeting held on January 13, 2016 and Special Meeting held on January 27, 2016 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURERS REPORT – M. MCDONALD**

General Fund balance 1-31-2016	\$ 212,043.39
Delinquent Tax Account balance 1-31-2016	\$ 115.50
Stabilization Fund balance 1-31-2016	\$ 104,247.76
Public Improvement Fund balance 1-31-2016	\$ 256,947.67
Vehicle Replacement Fund balance 1-31-2016	\$ 315,987.67

M. McDonald reported the balance of the bond account is \$ 149,060.41 and the balance of the transaction account is \$ 1,019.57.

**BUILDING DEPARTMENT – R. TRIPP**

In January the building department collected \$3,834.24 in fees for permits with a construction cost of \$240,729. Permits include 7 building permits for 1 new house, 1 mobile home in park, 1 repair from fire damage, 1 demo for fire damage, 1 deck, 1 frame garage and 1 permit to complete work from storm damage; 5 electrical permits, 8 mechanical permits, 3 plumbing permits, 3 site plan reviews and 1 address sign. There were no expired permits for January 2016.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported she is receiving and entering Personal Property statements. February 10, 2016 was the deadline for the Affidavit to Claim Small Business Tax Exemption under MCL 211.9. Assessment Change notices will be in the mail by February 29, 2016. The March Board of Review will be held on March 14<sup>th</sup> and March 16<sup>th</sup>.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 7 hours in January, received 1 complaint, verified no ordinance violations and issued no written warnings and no verbal warnings. 75 miles were driven.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 30 calls in January including 25 medical calls, 2 structure fires mutual aid to Blackman Township and Grass Lake Township, 1 carbon monoxide alarm, 1 power line down, and 1 burning complaint.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 3,343.00
Modern Waste:	\$ 1,778.18
Salary for Month:	\$ 1,000.00
Total Expenses:	\$ 2,916.88

Total recycled for January	5.55 tons or 11,100 pounds
Total recycled for 2016	5.55 tons or 11,100 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission reviewed the survey results for lakefront property. Several residents attending the meeting wish to form a citizens committee to discuss waterfront issues. The workshop for waterfront properties has been postponed to allow the citizens committee an opportunity to meet. The Public Hearing for the Medical Marijuana ordinance is scheduled for February 23, 2016.

**UNFINISHED BUSINESS**

L. Grinage gave an update on legal issues. The Thurston property has been given an additional 60 days to clean up. The Service Affidavit for the Petschow property will need to be revised and resubmitted for approval.

## **NEW BUSINESS**

A. Grimes presented information on property recently acquired by the township. The property is located on Bunkerhill Road at Coonhill Road and was deeded to the township by Jackson County as a result of no bids received at the tax auction. A. Grimes received a call from someone interested in the property and wonders whether the township would sell the property. Current plans include using the structure located on the property for fire department training and eventually burning the structure down and then selling the property as vacant land. Any costs incurred by the township as well as back taxes of \$9,000 could be received in the sale; however, the township may not earn a profit from the sale of property. Discussion included listing the property with a broker and accepting sealed bids for the property with the structure on it; the need for rezoning, as the current zoning does not allow used car sales which is what the potential buyer wishes to do; the proximity of the cars to Bunkerhill Road/M-106, as well as being at a curve in the highway; the owner would like to also live at the property. Moved by A. Faist, supported by S. Kasprzycki to use the structure at the corner of Bunkerhill Road and Coonhill Road for fire department training, when training is complete the building is to be leveled, the property cleaned up and maintained as public open space or sold to neighboring property for use as farm land. Motion carried.

S. Keene presented the list of workers for the March 8, 2016 Presidential Primary for approval. Moved by A. Grimes, supported by M. McDonald to approve the election workers for the March 8, 2016 Presidential Primary as presented. Motion carried.

A. Grimes requested a Special Meeting be scheduled to review a new fire apparatus proposal. The meeting will be scheduled for March 16, 2016 beginning at 6:30 p.m.

A. Grimes gave an update on the sale of township property at the corner of Bunkerhill Road and Kennedy Road. Corporate approval has been given to continue with the survey and title search. Title search has found an old oil lease that has expired, as well as the existing cell tower on township property. A. Grimes would like the township board to authorize him to sign an affidavit indicating the oil lease has expired, and the cell tower is not located on the property being sold. Moved by A. Faist, supported by M. McDonald to authorize A. Grimes to act on behalf of Henrietta Township regarding the old oil lease and the existing cell tower documents for property located at Bunkerhill Road and Kennedy Road. Motion carried.

## **OTHER REPORTS/CORRESPONDENCE**

A. Grimes announced that the township had received a grant from the insurance company in the amount of \$4,000 to install security cameras in the township office and the fire department.

## **PUBLIC COMMENT**

K. David questioned what the township property is zoned, and what will it be rezoned to. A. Grimes responded the property is currently zoned Agriculture and a section of the property will be zoned to Commercial-1. He added that the Commercial-1 zoning is supported by the Henrietta Township Masterplan for commercial development.

Moved by M. McDonald, supported by A. Faist to pay the bills. Motion carried.

Moved by S. Keene, supported by A. Faist to adjourn the meeting. Motion carried.

Meeting adjourned at 8:05 p.m.

S. Keene, Henrietta Township Clerk