

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
February 9, 2022

Meeting called to order at 7:30 p.m. All members present.

A. Grimes presented the agenda for review.

A. Grimes presented minutes from the regular board meeting held on January 12, 2022 and the minutes from the budget review meeting held on January 19, 2022 for review and approval.

Moved by M. McDonald, supported by S. Kasprzycki, to approve minutes of the regular meeting held on January 12, 2022 and the Budget Meeting held on January 19, 2022 as presented and reviewed. Motion carried.

SPECIAL ORDER

None

PUBLIC COMMENT

None

TREASURER’S REPORT – MARIA MCDONALD

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|--|---------------|
| General Fund balance 1/31/22 | \$ 410,310.88 |
| Delinquent Tax Account balance 1/31/22 | \$ 116.50 |
| Stabilization Fund balance 1/31/22 | \$ 102,338.40 |
| Public Improvement Fund balance 1/31/22 | \$ 377,059.63 |
| Vehicle Replacement Fund balance 1/31/22 | \$ 135,527.20 |
| ARPA Funds | \$ 251,400.40 |
| Total Interest Earned | \$ 58.27 |

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$3,712.90 in fees during January with a construction cost of \$1,096,808. Permits include 6 building permits, 4 electrical permits, 7 mechanical permits, 3 plumbing permits, 5 site plan reviews, and 3 address signs. Letters were sent for 1 expired permit.

ORDINANCE ENFORCEMENT/ZONING – J. Cook

In January J. Cook worked 8 hours, received 3 new complaints, had 11 open ordinance violations for a total of 14 ordinance violations, issued 3 written warnings, issued 2 verbal warnings and drove 42 miles.

ASSESSOR

L. Hendges reported that assessment change notices are being prepared & taxpayers will receive them on or before March 1, 2022.

March Board of Review dates are as follows:

- Organizational Meeting-** Tuesday, March 8, 2022 at 4pm
- MBOR Hearing Dates-** Monday, March 14, 2022 9am-12pm & 1pm-4pm
Wednesday, March 16, 2022 2pm-5pm & 6pm-9pm
- Extra Day if Needed-** Tuesday, March 22, 2022 4pm if needed for decisions

L. Hendges reported that 2021 fieldwork for permits, sales and picks has been completed. 2022 fieldwork has begun. Deeds, PTA’s PRE’s name & address updates have been processed and are up to date.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 28 calls in January including 1 building fires, 1 passenger vehicle fire, 24 rescue calls, and 2 fire alarms.

TRANSFER STATION – A. GRIMES

| | |
|--------------------------|-------------|
| Monthly reported income: | \$ 4,675.00 |
| Modern Waste: | \$ 1,834.78 |
| Salary for Month | \$ 1,145.00 |
| Total Expenses: | \$ 3,296.03 |

| | |
|----------------------------|----------------------------|
| Total recycled for January | 7.12 Tons or 14,240 Pounds |
| Total recycled for 2022 | 7.12 Tons or 14,240 Pounds |

PLANNING COMMISSION – N. Hawley

N. Hawley reported that weather permitting there will be a Planning Commission meeting held on February 12, 2022 at 7pm. There was no meeting in January.

UNFINISHED BUSINESS

A. Grimes gave an update on the Pleasant Lake School. He stated there was a court hearing in January with no resolution.

A. Grimes presented an estimate from Lester Brothers to demolish the building and restore the property to a grassy state. The bid was \$186,254.00 and did not include any asbestos abatement.

A. Grimes presented a letter from White, Hotchkiss & Falahee, PLLC to Kevin Thomas asking what Mr. Mott's intentions are as to compliance or if he is going to allow the County to take the property under the tax foreclosure statute.

NEW BUSINESS

A. Grimes gave an update on AARPA fund expenditures and stated that Henrietta Township received an additional \$1,009.00 in AARPA funds.

Waterloo Township has agreed to partner with Henrietta Township for the installation of a new large diameter well to be located at The Waterloo Township Park on Main St. in Munith.

Moved by S. Keene and supported by M. McDonald to authorize A. Grimes to sign a Letter of Understanding with Waterloo once it has been reviewed by township's attorney.

A. Grimes stated the Township has applied for the First Responder Training, Retention and Recruitment Grant. The Township would use this grant money to replace the workout equipment in the fire station.

OTHER REPORTS/CORRESPONDENCE

None

PUBLIC COMMENT

Randy Troman from 806 Crest Dr. thanked the Fire Department for taking care of a brush pile.

Pat Kenyon from 10510 Resort Rd. questioned which township would be responsible for snow clearing at the well in Munith. R. Wetmore stated it would be accessed from the road.

Moved by A Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Kasprzycki, supported by M. McDonald to adjourn the meeting. Motion carried. Meeting adjourned at 8:04 p.m.

Sally J. Keene, Clerk
Henrietta Township