

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
December 14, 2016

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by M. McDonald to approve minutes of the Regular Meeting held on November 9, 2016 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 11-30-2016	\$ 162,350.31
Delinquent Tax Account balance 11-30-2016	\$ 467.50
Stabilization Fund balance 11-30-2016	\$ 104,478.77
Public Improvement Fund balance 11-30-2016	\$ 389,078.00
Vehicle Replacement Fund balance 11-30-2016	\$ 75,645.77

BUILDING DEPARTMENT – R. TRIPP

In November the building department collected \$ 1,880.52 in fees for permits with a construction cost of \$38,000.00. Permits include 3 building permits for 2 pole barns and one manufactured home; 4 electrical permits, 6 mechanical permits, 2 plumbing permits, 3 site plan reviews and no address signs. There were no expired permits in November.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported the December Board of Review was held on December 13, 2016. Jackson County Equalization Department is still reporting on sales and

appraisal studies. The 2017 ratios have not been finalized. V. Bradley will be working on land values, ecf's, and building permits for 2016.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 2 hours in November, received no complaints, verified no ordinance violations and issued no written warnings and no verbal warnings. There were 15 miles driven.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 35 calls in November including 20 medical calls, 2 grass fires, 1 structure fire, 4 motor vehicle accidents, 3 unauthorized burning calls, 1 carbon monoxide alarm, 1 power line down and 3 special incidents.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,741.00
Modern Waste:	\$ 2,704.41
Salary for Month:	\$ 1,085.00
Total Expenses:	\$ 3,996.77

Total recycled for November	11.78 tons or 23,560 pounds
Total recycled for 2016	98.82 tons or 197,640 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission is working on the ordinance for mobile home placement. Text will be changed to require mobile homes be 15 years old or newer. They are also updating the ordinance for adult/child foster care homes to be compliant with the Zoning Enabling Act. No December meeting is scheduled; the next meeting will be held on January 24, 2017. There will also be a Public Hearing scheduled for January 24, 2017 for text amendments to the ordinance. The township board will be in attendance at the January 24th meeting to discuss setbacks and lakefront overlay districts.

UNFINISHED BUSINESS

None.

NEW BUSINESS

The oath of office was given to all board members.

A. Grimes presented a Resolution of Release of Right of First Refusal for properties in tax foreclosure by Jackson County for adoption. Moved by A. Faist, supported by M. McDonald to adopt the Resolution of Release of Right of First Refusal for properties in tax foreclosure by Jackson County. Roll call vote: A.

Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; A. Grimes, yes.
Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

None.

Moved by S. Kasprzycki, supported by A. Faist to pay the bills. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Motion carried.

Meeting adjourned at 7:52 p.m.

S. Keene, Henrietta Township Clerk