

**Henrietta Township**  
**11732 Bunkerhill Road**  
**Pleasant Lake, MI 49272**  
**517-769-6925**

Regular Meeting  
December 13, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Grimes, M. McDonald and A. Faist. Member absent: S. Keene and S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by A. Faist to approve minutes of the Regular Meeting held on November 8, 2017 and the Special Meeting on November 20, 2017 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

Diane Hudson , 6647 Coonhill Rd. , had several ordinance questions which A. Grimes answered and gave her S. Barnett's phone number also. Also questions regarding road work, which A. Grimes referred her to Road Commission. Asked about hardship cases for tax payments, A. Grimes said federal guidelines are followed yearly at the township.

**TREASURER'S REPORT – MARIA MCDONALD**

General Fund balance 11-30-2017	\$ 157,101.76
Delinquent Tax Account balance 11-30-2017	\$ 476.50
Stabilization Fund balance 11-30-2017	\$ 104,782.79
Public Improvement Fund balance 11-30-2017	\$ 394,044.30
Vehicle Replacement Fund balance 11-30-2017	\$ 101,893.01

**BUILDING DEPARTMENT – R. TRIPP**

October/November 2017 – Building- \$3,777.80, Electrical- \$ 1,190.00, Plumbing- \$ 1,120.00, Mechanical- \$ 1,330.00, Site review- \$ 40.00. Total fees collected \$7,457.80. Cost of Construction \$ 343,960.00. 14 building permits, 9 electrical, 13 mechanical, 7 plumbing, 1 site. 13 expired permits.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported The December Board of Review was held on December 12, 2017. She is working with treasurer to make changes to the roll and sending appropriate documents to county, state and residents. V. Bradley is reviewing ratios for commercial and industrial classes. Personal property forms will be sent out in December.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 27 hours in November, received 5 complaints, verified 9 ordinance violations, issued 9 written warnings, issued 2 verbal warnings, had a total of 0 civil infractions and drove 112 miles.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 32 calls in November including 30 medical calls, 1 grass fire, and 1 smoke alarm. The fire department picked up the new fire truck and will have it inspected and ready to use on December 18 or December 19. Also preparing old truck to sell.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 2,636.00
Modern Waste:	\$ 2,444.20
Salary for Month:	\$ 1,225.00
Total Expenses:	\$ 4,689.56

Total recycled for November 9.71 tons or 19,420 pounds  
 Total recycled for 2017 91.80 tons or 183,600 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley gave an update on activities of the planning commission. A public hearing was held on November 28, 2017 and the Solar Energy Ordinance passed and will go to The County Planning Commission for review. They also reviewed a draft for Walk/Bike Lane survey. They voted to cancel the December meeting.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

A. Grimes requested the Township office to close on December 22, 2017 for the holiday. Moved by M. McDonald, supported by A. Faist. Motion carried.

A. Grimes requested an Audit Review meeting be scheduled. The meeting will be held on December 21<sup>st</sup>, beginning at 4 p.m.

A. Grimes presented new 2018 poverty guidelines with new worksheet and new application. He read aloud the Resolution for Poverty Exemption. Effective January 1<sup>st</sup>, 2018. Moved by A. Faist, supported by M. McDonald. Role call was completed.

A. Grimes requested Tim Basore's inspection rate increase from \$55 to \$60. Moved by A. Faist, supported by M. McDonald. Motion carried.

A. Grimes informed the Board of a lawsuit against the Township and employees.

### **OTHER REPORTS/CORRESPONDENCE**

S. Keene had surgery and will be absent for a few weeks.

### **PUBLIC COMMENT**

Diane Hudson, 6647 Coonhill, had questions about the railroad track clearing behind her house. A. Grimes explained the DNR trail connector being planned.

Moved by A. Faist, supported by M. McDonald to pay the bills. Motion carried.

Moved by A. Faist, supported by M McDonald to adjourn the meeting. Motion carried.

Meeting adjourned at 8:14 p.m.

M. McDonald, Henrietta Township Treasurer