

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
December 8, 2021

Meeting called to order at 7:30 p.m. All members present.

A. Grimes presented the agenda for review.

A. Grimes presented minutes from the regular meeting held on November 10, 2021 for review and approval. Moved by M. McDonald, supported by A. Faist, to approve minutes of the regular meeting held on November 10, 2021 as presented and reviewed. Motion carried.

SPECIAL ORDER

J. Cole and A. Cline from the Jackson County Road Department gave a presentation on road conditions and repair in Henrietta Township and Jackson County.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 11/30/21	\$ 327,712.73
Delinquent Tax Account balance 11/30/21	\$ 389.50
Stabilization Fund balance 11/30/21	\$ 102,305.95
Public Improvement Fund balance 11/30/21	\$ 360,415.58
Vehicle Replacement Fund balance 11/30/21	\$ 137,462.81
Total Interest Earned	\$ 54.99

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$3,230.00 in fees during November with a construction cost of \$175,770.00. Permits include 9 building permits, 8 electrical permits, 6 mechanical permits, 1 plumbing permit, 2 site plan reviews, and no address signs. Letters were sent for 4 expired permits.

ORDINANCE ENFORCEMENT/ZONING - S. BURNETT

In November J. Cook worked 8 1/2 hours, received 6 new complaints, had 12 open ordinance violations for a total of 18 ordinance violations, issued 9 written warnings, issued 6 verbal warnings and drove 56 miles.

ASSESSOR

L. Hendges reported that Joe Van Hassel is the new Jackson County Equalization Director and the Assessor of Record for Henrietta, Rives and Springport Townships. The December Board of Review is scheduled for December 14th at 4 p.m. Fieldwork is ongoing as well as land values and ECF's. There are 15 land division applications that were approved by the township and submitted to Jackson County during 2021. Personal Property statements will be mailed out by the Equalization Department.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 28 calls in November including 3 building fires, 19 rescue calls, 1 gas leak, 2 special incidents, 1 motor vehicle accident with injuries, 1 good intent call and 1 citizen complaint.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,983.25
Modern Waste:	\$ 1,973.23
Salary for Month	\$ 1,220.00
Total Expenses:	\$ 3,375.39

Total recycled for November	10.01 Tons or 20,020 Pounds
Total recycled for 2021	116.92 Tons or 233,840 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley reported the planning commission met November 23, 2021 and discussed ideas for addition zoning districts or overlay districts, then tabled for future discussion. They also discussed expanding coverage of broadband for Henrietta Township. There will be no meeting for December or January.

UNFINISHED BUSINESS

A. Grimes gave an update on the Pleasant Lake School court case.

NEW BUSINESS

None.

OTHER REPORTS/CORRESPONDENCE

S. Keene announced that Deputy Clerk P. Kenyon will retire at the end of December, and introduced M. Krutsch as her replacement.

PUBLIC COMMENT

J. Sherwood requested the township contact the owner of the closed store on Berry Road to have the awning repaired.

Moved by A. Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by S. Kasprzycki to adjourn the meeting. Motion carried. Meeting adjourned at 8:22 p.m.

Sally J. Keene, Clerk
Henrietta Township