

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
November 8, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Grimes, S. Keene, M. McDonald and A. Faist. Member absent: S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by M. McDonald to approve minutes of the Regular Meeting held on October 11, 2017 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

R. Troman questioned clean-up at the weir on Pleasant Lake.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 10-31-2017	\$ 114,338.22
Delinquent Tax Account balance 10-31-2017	\$ 356.50
Stabilization Fund balance 10-31-2017	\$ 104,753.77
Public Improvement Fund balance 10-31-2017	\$ 393,939.13
Vehicle Replacement Fund balance 10-31-2017	\$ 101,868.23

BUILDING DEPARTMENT – R. TRIPP

No report available.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported she had returned the residential sales study to the county with adjustments and is waiting for changes. The appraisal studies have not come back from the county. The December Board of Review will be held on December 12, 2017. V. Bradley continues to work on building permits and economic conditioning factors and land values.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 25 hours in October, received 4 complaints, verified 4 ordinance violations, issued 4 written warnings, issued no verbal warnings, had a total of 2 civil infractions and drove 119 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 24 calls in October including 23 medical calls, and 1 cancelled en route. The fire department will pick up the new fire truck the first week of December.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,055.00
Modern Waste:	\$ 2,115.31
Salary for Month:	\$ 1,140.00
Total Expenses:	\$ 3,466.77

Total recycled for October	8.257 tons or 16,540 pounds
Total recycled for 2017	82.09 tons or 164,120 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley gave an update on activities of the planning commission. A public hearing will be held on November 28, 2017 for reviewing the Solar Energy Ordinance prior to adopting the ordinance.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes requested a quarterly budget hearing be scheduled. The hearing will be held on November 20th beginning at 4 p.m.

OTHER REPORTS/CORRESPONDENCE

The township audit will begin November 13, 2017.

PUBLIC COMMENT

None.

Moved by M. McDonald, supported by A. Faist to pay the bills. Motion carried.

Moved by M. McDonald, supported by S. Keene to adjourn the meeting. Motion carried.

Meeting adjourned at 7:46 p.m.

S. Keene, Henrietta Township Clerk