

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
October 9, 2019

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, A. Grimes, S. Kasprzycki, and S. Keene. Member absent: M. McDonald.

A. Grimes presented the agenda for review and added Quarterly Budget Review to New Business.

Moved by A. Faist, supported by S. Keene, to approve minutes of the regular meeting held on September 11, 2019 and special meetings held on September 23, 2019 and September 30, 2019 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

C. Caroan and M. Prater spoke regarding problems with a property on Meridian Road. A. Grimes responded the township is aware of the problems and is working on it.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 9-30-2019	\$ 198,462.18
Delinquent Tax Account balance 9-30-2019	\$ 116.50
Stabilization Fund balance 9-30-2019	\$ 100,543.48
Public Improvement Fund balance 9-30-2019	\$ 348,308.58
Vehicle Replacement Fund balance 9-30-2019	\$ 226,162.46
Total Interest Earned	\$ 888.43

BUILDING DEPARTMENT – R. TRIPP

In September the building department collected \$6,311.03 in fees with a construction cost of \$ 578,280. Permits included 9 building permits, 8 electrical permits, 6 mechanical permits, 4 plumbing permits, 7 site plan reviews and two address signs. Four letters were sent for expired permits.

ASSESSOR –

No report available.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 21 hours in September, received 4 complaints, verified 4 ordinance violations, issued 3 written warnings, issued no verbal warnings, had 1 civil infraction and drove 121 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 41 calls in September including 34 medical calls, 1 structure fire mutual aid to Blackman, 2 structure fires mutual aid to Rives, 3 smoke investigations, and 1 unauthorized burning complaint.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,276.00
Modern Waste:	\$ 2,208.93
Salary for Month:	\$ 1,012.50
Total Expenses:	\$ 3,404.61

Total recycled for September	7.47 tons or 14,940 pounds
Total recycled for 2019	78.23 tons or 156,460 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission reviewed the final text amendment for C1 Permitted Use Child Care Center. They also received notes of the Jackson County non-motorized plan. Following the regular meeting, a Special Hearing was held to approve the text amendment for Permitted Use C1 plus adding definitions to the zoning ordinance. The text amendment will be forwarded to Jackson County Planning Commission for their review. N. Hawley reported the recording secretary C. Tripp has resigned; there is an opening for a new recording secretary for the planning commission.

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations in the township.

NEW BUSINESS

A. Grimes presented a resolution to apply for a grant from the Michigan Township Participating Plan Risk Reduction Grant Program for review and adoption. The township is applying for a grant to purchase backup cameras for five fire trucks at a cost of \$4,884.95. Moved by S. Keene, supported by S. Kasprzycki to adopt the Resolution to Apply for a \$4,884.95 Grant from the Michigan Township Participating Plan Risk Reduction Grant Program. Roll call vote: A. Faist, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes noted that all board members had received a letter of resignation from Assessor J. Pulling.

A. Grimes requested a quarterly budget hearing be scheduled. The meeting will be held on October 23, 2019 beginning at 4:00 p.m.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

R. Troman questioned why the transfer station recycling compactor wasn't working on Saturday. A. Grimes responded Modern Waste is aware of the problem.

C. Caroen reported further problems with the property on Meridian Road.

B. Harris questioned the rules regarding burning of leaves. A. Grimes replied that we do have an ordinance that covers open burning, and a permit is required and may be obtained from the fire department.

Moved by A. Faist, supported by S. Keene to pay the bills as submitted and Reviewed. Motion carried.

Moved by S. Keene, supported by S. Kasprzycki, to adjourn the meeting. Motion carried. Meeting adjourned at 8:12 p.m.

Sally J. Keene, Clerk
Henrietta Township