

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
October 14, 2020

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, S. Keene, A. Grimes. Members absent: M. McDonald, S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by S. Keene, to approve minutes of the regular meeting held on September 9, 2020 as presented and reviewed. Motion carried.

SPECIAL ORDER

A representative from WOW spoke regarding the franchise agreement. He explained that there are no plans to expand service in Henrietta Township at this time.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 09/30/20	\$ 313,342.92
Delinquent Tax Account balance 09/30/20	\$ 116.50
Stabilization Fund balance 09/30/20	\$ 101,466.07
Public Improvement Fund balance 09/30/20	\$ 398,276.89
Vehicle Replacement Fund balance 09/30/20	\$ 54,245.63
Total Interest Earned	\$ 33.34

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$4,308.12 in fees during September, with a construction cost of \$472,580. Permits include 11 building permits, 10 electrical permits, 4 mechanical permits, 2 plumbing permits, 3 site plan reviews, and no address signs

ASSESSOR

In September the assessing department continues to perform field work for 2020. Residents can call Jackson County Equalization for assessing information. The Assessor is in the township office on Tuesdays.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

In September S. Burnett worked 24 hours, received 4 complaints, verified 4 ordinance violations, issued 3 written warnings, issued 2 verbal warnings, had no civil infractions and drove 121 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 47 calls in August including 28 medical calls, 3 mutual aid structure fires, 1 medical assist to ems crew, 1 vehicle accident, 5 person in distress, 1 unauthorized burning, 1 no incident found on arrival, 3 hazardous conditions, 1 electrical wiring problem, 2 dispatched and cancelled en route, and 1 smoke investigation.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 5,776.00
Modern Waste:	\$ 2,557.95
Salary for Month:	\$ 1,012.50
Total Expenses:	\$ 3,774.30

Total recycled for September	10.25 Tons or 20,500 Pounds
Total recycled for 2020	58.43 Tons or 116,860 Pounds

PLANNING COMMISSION – N. Hawley

The planning commission did not meet in September.

UNFINISHED BUSINESS

A. Grimes gave an update on ordinance violations in the township. He noted that the property on Laredo has been brought into compliance with township ordinances.

NEW BUSINESS

A. Grimes reported the Cares Act Grant Reimbursement for Public Safety and Public Health Payroll has been received. The township applied for firefighter calls and salary reimbursement in the amount of \$22010.00, and received \$11,050. More funds may be disbursed at a later date.

A. Grimes reported the First Responder Hazard Premium Pay for Grant has been received. Twenty one employees responded to calls during these months, and were eligible for \$1,000 per employee.

A. Grimes presented the WOW Franchise Agreement for approval. Moved by A. Faist, supported by S. Keene to authorize A. Grimes to sign the WOW Franchise Agreement as presented and reviewed. Motion carried.

A. Grimes presented the L4029 for review and approval. Moved by S. Keene, supported by A. Faist to authorize A. Grimes to sign the L4029 as presented and reviewed. Motion carried.

A. Grimes announced that the township will now have year round leaf and lawn clipping drop off at the Transfer Station. The Jackson County Road Department will use this material as compost. Leaves and lawn waste must be removed from bags.

A. Grimes presented information on a PRE denial for 10160 Sayers Road, owned by Harold and Erma Kilbreth. The PRE was denied in error by the previous assessor, and the appeal to the State of Michigan was denied due to time limits. Moved by A. Faist, supported by S. Keene to authorize A. Grimes to meet with the property owners and offer a refund of 50% of the amount of taxes in question. Motion carried.

A. Grimes presented the end of year transfer of funds from the General Fund to the Public Improvement and Vehicle Replacement Funds. Moved by A. Faist, supported by S. Keene to approve the transfer of \$60,000 from the General Fund into the Public Improvement and Vehicle Replacement Funds as presented and reviewed. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

None.

Moved by A. Faist, supported by S. Keene, to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by A. Faist, to adjourn the meeting. Motion carried. Meeting adjourned at 8:30 p.m.

Sally J. Keene, Clerk
Henrietta Township