

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
October 13, 2021

Meeting called to order at 7:30 p.m. All members present.

A. Grimes presented the agenda for review.

A. Grimes presented minutes from the regular meeting held on September 8, 2021 and a budget review meeting held on October 6, 2021 for review and approval. Moved by M. McDonald, supported by A. Faist, to approve minutes of the regular meeting held on September 8, 2021 and a budget review meeting held on October 6, 2021 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER’S REPORT – MARIA MCDONALD**

General Fund balance 9/30/21	\$ 338,726.36
Delinquent Tax Account balance 9/30/21	\$ 116.50
Stabilization Fund balance 9/30/21	\$ 102,273.58
Public Improvement Fund balance 9/30/21	\$ 360,395.24
Vehicle Replacement Fund balance 9/30/21	\$ 137,445.58
Total Interest Earned	\$ 126.89

**BUILDING DEPARTMENT – R. TRIPP**

The building department collected \$4,208.40 in fees during September with a construction cost of \$315,460.00. Permits include 10 building permits, 8 electrical permits, 6 mechanical permits, 1 plumbing permit, 3 site plan reviews, and 1 address sign. Letters were sent for 6 expired permits.

**ORDINANCE ENFORCEMENT/ZONING - S. BURNETT**

In September S. Burnett worked 13 hours, received 20 complaints, verified 19 ordinance violations, issued 19 written warnings, and drove 45 miles.

**ASSESSOR**

No report available.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 27 calls in September including 2 building fires, 16 rescue calls, 1 vehicle accident, 1 good intent call, 2 alarm systems activated, 4 trees down, and 1 burning complaint.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 3,589.00
Modern Waste:	\$ 2,086.18
Salary for Month	\$ 860.00
Total Expenses:	\$ 3,119.41

Total recycled for September	14.31 Tons or 28,620 Pounds
Total recycled for 2021	100.21 Tons or 200,420 Pounds

**PLANNING COMMISSION – N. Hawley**

N. Hawley reported the planning commission received information regarding DTE’s intention to install solar farms in the area. In addition they received information from the new executive director of Region 2 Planning Commission, and a webinar on using the America Rescue Plan Act funds.

**UNFINISHED BUSINESS**

A. Grimes reported that the next court hearing for the Pleasant Lake School is October 21, 2021 beginning at 1 p.m.

**NEW BUSINESS**

A. Grimes presented information on the AMAR review from the State of Michigan. He noted that the township board needed to review and adopt the revised Poverty Guidelines and Resolution for 2021 Assessments. Moved by S. Keene, supported by S. Kasprzycki to adopt the Resolution for Poverty Exemption and Federal Poverty Guidelines for 2021 Assessments as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented an application for PA116 for property located near Kinch Road and Coonhill Road owned by Stephen Phillips. Region 2 planning commission has approved the application with conditions. Moved by S. Keene, supported by A. Faist to approve the application for 120.43 acres to be placed in PA116 with conditions as presented and reviewed. Roll call vote: A. Faist, yes;

M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes.  
Motion passed.

#### **OTHER REPORTS/CORRESPONDENCE**

A. Grimes reported that he has received a quote from Jackson Glass to replace the windows in the vestibule of the township office. The projected cost is \$12,200.00. S. Kasprzycki suggested getting another quote from a glass company located in Hillsdale County; he will provide the contact information.

#### **PUBLIC COMMENT**

J. Sherwood spoke regarding the ordinances collected from other townships in Jackson County, and whether the township board had a chance to review them.

Moved by A. Faist, supported by M. McDonald to pay the bills as submitted and reviewed. Motion carried.

Moved by A. Faist, supported by S. Keene to adjourn the meeting. Motion carried. Meeting adjourned at 8:09 p.m.

Sally J. Keene, Clerk  
Henrietta Township