

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
October 12, 2016

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Faist, A. Grimes, S. Keene and S. Kasprzycki. Member absent: M. McDonald.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by S. Keene to approve minutes of the Regular Meeting held on September 14, 2016 as presented and reviewed. Motion carried.

SPECIAL ORDER

The manager of the Henrietta branch of the Jackson District Library spoke regarding the ballot proposal for funding the library system.

PUBLIC COMMENT

M. Phillips and T. Phillips spoke regarding the name on the road sign for H Drive. It was noted that H Drive is a private road. A. Grimes will check with the Jackson County Road Department for further determination whether a resident on that drive can put an additional road name sign on a private drive and whether the extra sign can be removed.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 9-30-2016	\$ 156,231.18
Delinquent Tax Account balance 9-30-2016	\$ 116.50
Stabilization Fund balance 9-30-2016	\$ 104,432.53
Public Improvement Fund balance 9-30-2016	\$ 277,687.00
Vehicle Replacement Fund balance 9-30-2016	\$ 331,712.93

M. McDonald reported the balance of the bond account is \$ 72,664.00 and the balance of the transaction account is \$ 1,019.57.

BUILDING DEPARTMENT – R. TRIPP

In September the building department collected \$ 3,024.31 in fees for permits with a construction cost of \$455,100. Permits include 3 building permits for 2 new houses and 1 carport; 6 electrical permits, 4 mechanical permits, 2 plumbing permits, 4 site plan reviews and 4 address signs. There were five expired permit letters sent in September.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported she had attended training and has completed the requirements for her license. Field work continues this fall as part of the standard Assessing Administration process mandated by the State of Michigan.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 7 hours in September, received 3 complaints, verified 3 ordinance violations and issued 3 written warnings and no verbal warnings. 44 miles were driven.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 24 calls in September including 20 medical calls, 2 smoke investigations, 1 structure fire, and 1 cancelled en route.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,761.00
Modern Waste:	\$ 2,857.22
Salary for Month:	\$ 455.00
Total Expenses:	\$ 4,063.75

Total recycled for September	8.28 tons or 16,560 pounds
Total recycled for 2016	72.72 tons or 145,440 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported the planning commission is reviewing samples of text changes to the mobile home park ordinance. They are also discussing Lake District ordinances and overlay districts. Board discussion included overlay districts as opposed to a separate lakefront district, making the ordinance more restrictive resulting in more appeals and work done without permit, and who would oversee the ordinances. A. Grimes stated he did not want the planning commission to invest extra time on an overlay district; the township board just wants a little less restrictive language for accessory uses on lake front property. He asked board members to review text amendments from Jackson County Planning Commission for lakefront accessory structures and tabled the matter until the November meeting.

UNFINISHED BUSINESS

A. Grimes reported that Henrietta Township Attorney L. Grinage passed away as the result of an auto accident. He added that the Petschow case had been finalized with the township being awarded \$730.

NEW BUSINESS

S. Keene presented the list of election workers for the November 8, 2016 election for approval. Moved by A. Grimes, supported by S. Keene to approve the list of election workers as presented. Motion carried.

A. Grimes requested a date be set for a quarterly budget review. The meeting will be held November 2, 2016 beginning at 5:30 p.m.

A. Grimes presented a Resolution for the 2016 Amendment of the Jackson County Solid Waste Management Plan for review and approval. Moved by A. Faist, supported by S. Kasprzycki to approve the Resolution for the 2016 Amendment of the Jackson County Solid Waste Management Plan as presented and reviewed. Roll call vote: A. Faist, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented a Flowage Agreement between Henrietta Township and Midwest V, LLC that has been requested by the Jackson County Drain Commissioner. Moved by A. Faist, supported by S. Keene to authorize A. Grimes to sign the Flowage Agreement between Henrietta Township and Midwest V, LLC after review by legal counsel. Motion carried.

A. Grimes presented and Easement for Electric Facilities from Consumers Energy for review. He noted that primary transfer lines cross township property and Consumers Energy is obtaining easement rights to service the lines. A. Grimes is requesting permission to negotiate the cost of the easement with Consumers Energy. Moved by S. Keene, supported by S. Kasprzycki to authorize A. Grimes to negotiate and sign the Easement Agreement with Consumers Energy. Motion carried.

A. Grimes announced that Henrietta Township was in need of new legal counsel following the death of L. Grinage. Attorney E. White has expressed interest in representing Henrietta Township. A. Faist requested E. White attend the meeting on November 2, 2016 to meet with the board members.

A. Grimes reported the township had received a letter from Electrical Inspector M. Kazensky indicating he will retire in December, 2016. Electrical Inspectors M. Riske and K. Swift will be contacted to see if they are interested in the job, and what their rates and availability are. S. Keene noted a decision will need to be made at the November meeting.

A. Grimes reported the closing date for the sale of property to Midwest V, LLC is scheduled for October 18, 2016.

OTHER REPORTS/CORRESPONDENCE

A. Grimes announced the dates for leaf drop off at the Transfer Station will be November 5th and November 19th.

PUBLIC COMMENT

R. Troman questioned whether the residents with travel trailers on Meridian Road near Berry Road have been contacted regarding living in the travel trailers. A. Grimes will refer the issue to S. Burnett.

A. Faist questioned the dilapidated condition of the old school on Meridian Road, and questioned whether the township should pursue cleanup of the building using the dilapidated building ordinance. S. Kasprzycki noted the closed store at Berry Road and Meridian Road also needs to be cleaned up.

Moved by A. Faist, supported by S. Keene to pay the bills. Motion carried.

Moved by S. Kasprzycki, supported by A. Faist to adjourn the meeting. Motion carried.

Meeting adjourned at 9:07 p.m.

S. Keene, Henrietta Township Clerk