

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
October 11, 2017

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by M. McDonald to approve minutes of the Regular Meeting held on September 13, 2017 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT – MARIA MCDONALD**

General Fund balance 9-30-2017	\$ 129,566.78
Delinquent Tax Account balance 9-30-2017	\$ 236.50
Stabilization Fund balance 9-30-2017	\$ 104,725.54
Public Improvement Fund balance 9-30-2017	\$ 440,055.16
Vehicle Replacement Fund balance 9-30-2017	\$ 101,844.06

**BUILDING DEPARTMENT – R. TRIPP**

In September the building department collected \$ \$3,830.32 in fees for permits with a construction cost of \$582,620.00. Permits include 9 building permits for 2 new houses, 3 pole barns, 1 new roof, 1 house remodel with addition of a garage, 1 inspection of house prior to sale, and 1 demo of house; 1 electrical permit, 3 mechanical permits, 1 plumbing permit, 5 site plan reviews and 2 address signs. There were 2 expired permits in September.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported she had received the residential sales study from the county and is reviewing it for corrections. She is also working on ECF’s and building permits

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 23 hours in September, received 5 complaints, verified 6 ordinance violations, issued 4 written warnings, issued 1 verbal warning, and drove 92 miles.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 28 calls in September including 25 medical calls, 1 vehicle fire, 1 burning complaint, and 1 structure fire. The fire department continues to work on ISO planning of commercial property.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 4,960.00
Modern Waste:	\$ 2,404.97
Salary for Month:	\$ 1,255.00
Total Expenses:	\$ 3,862.44

Total recycled for September	8.14 tons or 16,280 pounds
Total recycled for 2017	73.79 tons or 147,860 pounds

A. Grimes reported the new concrete pad for the recycling compactor will be poured next Monday, and the remaining paving will be completed by the middle of October.

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission is working on developing an ordinance to govern solar energy collection systems. The use would be permitted within residential zoning, and would be a conditional use for large systems. This ordinance would be similar to the wind ordinance adopted by the township. N. Hawley attended the Upper Grand River Watershed meeting and noted that grant funds were available to protect property along the Portage River and creeks leading into the Upper Grand River to develop easements and protect these areas from being developed.

**UNFINISHED BUSINESS**

A. Grimes reported that the paving of the Transfer Station has not been completed due to problems with Mullins Paving. He received a quote from Quinn Excavating & Paving, Inc. to complete the project. They would try to complete the paving this fall, weather permitting. If unable to complete this year, it would

be completed in the spring at no additional cost. Moved by A. Faist, supported by S. Kasprzycki to contract with Quinn Excavating & Paving, Inc. to complete the paving at the Transfer Station at a cost not to exceed \$46,210.00. Motion carried.

## **NEW BUSINESS**

A. Grimes presented a resolution regarding medical marijuana facilities for consideration. After reading the resolution, he explained that the township has received many requests for information regarding these facilities and whether they are allowed in our township. This resolution would clarify the issue. Moved by S. Keene, supported by M. McDonald to adopt the Resolution Regarding Medical Marihuana Facilities Authorized by PA 281 of 2016 as presented and reviewed. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented board members copies of a Renewable Energy draft ordinance for review.

## **OTHER REPORTS/CORRESPONDENCE**

A. Faist noted that there has been an increase in houses and cars being broke into and questioned having additional police coverage in the township. A. Grimes will contact the Jackson County Sheriffs' Department and determine what the cost would be for additional police coverage.

A. Grimes noted the Munith Halloween Parade will be held on Saturday, October 28<sup>th</sup> beginning at 2:00. The Northwest Schools Trunk or Treat will be held the same day beginning at noon. Traditional trick or treating will be on October 31<sup>st</sup>.

## **PUBLIC COMMENT**

None.

Moved by A. Faist, supported by S. Keene to pay the bills. Motion carried.

Moved by S. Keene, supported by M. McDonald to adjourn the meeting. Motion carried.

Meeting adjourned at 8:15 p.m.

S. Keene, Henrietta Township Clerk