

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
October 10, 2018

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Kasprzycki, to approve minutes of the regular meeting held on September 12, 2018 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT – MARIA MCDONALD**

General Fund balance 09-30-2018	\$ 232,706.56
Delinquent Tax Account balance 09-30-2018	\$ 476.50
Stabilization Fund balance 09-30-2018	\$ 105,079.33
Public Improvement Fund balance 09-30-2018	\$ 394,951.07
Vehicle Replacement Fund balance 09-30-2018	\$ 105,911.47
Total Interest Earned	\$ 794.08

**BUILDING DEPARTMENT – R. TRIPP**

In September the building department collected \$2,078.00 in fees with a construction cost of \$96,433. Permits included 6 building permits for 4 new roofs, 1 solar panels on roof, and 1 garage and workshop; 6 electrical permits, 3 mechanical permits, 1 plumbing permit, 1 site plan review and no addresses. 3 letters were sent for expired permits.

**ASSESSOR – JULIE PULLING**

J. Pulling reported she is currently working on Special Assessments and new construction inspections.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 37 hours in September, received 8 complaints, verified 6 ordinance violations, issued 6 written warnings, issued 2 verbal warnings, had no civil infractions and drove 124 miles.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 27 calls in September including 24 medical calls, 1 gas leak, 1 mutual aid to Springport and 1 mutual aid to Waterloo.

R. Wetmore noted the second water test went well and a representative from ISO will visit the township within the month.

R. Wetmore presented a Request to Purchase for a base radio and antenna system that is needed for the new radio system upgrade. The quote is \$15,516.60 and includes a base radio installation with a bidirectional antenna. The PA system is tied into the system for the apparatus bays. This purchase was not budgeted. S. Keene questioned whether there is a portion in the request that is not required. R. Wetmore replied the PA system is \$2,500. He also noted the bidirectional antenna is more expensive because of what the county has installed. Roe Com will attempt to resell our old equipment to offset some of the expense. S. Keene questioned when the new radios will be up and running. R. Wetmore replied they will be operating by the end of October. Moved by S. Keene, supported by M. McDonald to purchase the base radio, bidirectional antenna and PA system plus installation as presented and reviewed, not to exceed \$15,516.60 with funds coming from the Vehicle Replacement Fund, Grant Matching line item. Motion carried.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 4,022.00
Modern Waste:	\$ 2,129.49
Salary for Month:	\$ 885.00
Total Expenses:	\$ 3,210.86

Total recycled for September	5.95 tons or 11,900 pounds
Total recycled for 2018	64.41 tons or 128,820 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission reviewed the final edition of the master plan amendments. The Public Hearing for the amendments will be

October 23, 2018 at 7:30 p.m. prior to the regular meeting. The comment period will end November 27, 2018, at that time the final approval will be given. The planning commission also discussed the use of golf carts on public roads and short term rental property regulations.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

A. Grimes presented Board of Review members S. Young, M. Shean, D. Fay and J. Faist for reappointment. Moved by M. McDonald, supported by S. Kasprzycki to approve the appointments as presented and reviewed. Motion carried.

A. Grimes presented Planning Commission members A. Faist, R. Troman, R. Hoffman, R. Draeger, N. Hawley, J. Duszynski, and A. Wellington for reappointment. Moved by S. Kasprzycki, supported by S. Keene to approve the appointments as presented and reviewed. Motion carried.

A. Grimes presented the Zoning Board of Appeals members M. Sharp, A. Wellington, S. Young, S. Keene, and J. Faist for reappointment. Moved by M. McDonald, supported by S. Kasprzycki to approve the appointments as presented and reviewed. Motion carried.

A. Grimes presented a Resolution to create the White Lake Weed Control Special Assessment District for adoption. This will extend the existing assessment district another five years. A. Grimes and S. Keene verified the petitions were signed by more than 51% of the record owners of lands by area within the district. Moved by A. Faist, supported by M. McDonald to receive the petitions. Motion carried. Moved by S. Keene, supported by A. Faist to direct the township to proceed with the plans for the improvement, the location thereof, and an estimate of the costs of the same. PLM Lake & Land Management Corp's report was received showing the improvement, the location thereof and an estimate of the costs of the same. These plans and estimates were then presented to the board for their consideration. The total estimated cost was in the amount of \$42,500 to \$50,000. Moved by A. Faist, supported by S. Keene to file the plans and estimates with the township clerk for public examination. Moved by S. Kasprzycki, supported by A. Faist to adopt the Resolution to create the White Lake Weed Control Special Assessment District. Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes reported the Election Commission had met earlier to appoint election workers for the November 6, 2018 General Election.

A. Grimes presented quotes to purchase a new or used trash compactor for use at the Transfer Station. The used compactor was originally used at Aldi's for cardboard and would cost \$10,000. A new compactor would cost \$14,000. A.

Grimes noted there are very few companies that manufacture compactors. While they do not want to purchase our compactor, they will remove it from the sight.

A. Grimes noted that Modern Waste is willing to purchase our old compactor for \$750. A. Grimes noted we will also need to upgrade the electrical system as well as concrete work to accommodate the electrical upgrade. Discussion included the old compactor is 20 years old, we paid \$15,000 for it, and there is a 200 Amp service with plenty of room in the electrical panel. Moved by A. Faist , supported by S. Keene to purchase the used compactor from Contract Welding at a cost of \$10,000 and contract with B & H Electric for electrical upgrades as required, and sell the old compactor to Modern Waste for \$750 as presented and reviewed with funds coming from the Public Improvement Fund, Compactor Replacement line item. Motion carried.

### **OTHER REPORTS/CORRESPONDENCE**

A. Grimes noted that October 17, 2018 the township board and zoning board of appeals members will meet at Hankerd Inn at 6 p.m. to inspect the property prior to a Zoning Board of Appeals hearing for a use variance on October 24, 2018. Following that, there will be a Public Hearing for Old Silo Drive Special Assessment District at 7:00 p.m., and a Public Hearing for the White Lake Weed Control Special Assessment District at 7:30 p.m. Both Public Hearings will be held at the township offices, 11732 Bunkerhill Road, Pleasant Lake, MI.

A. Grimes reported the fall leaf drop off will be on November 3, 2018 and November 17, 2018 from 9 a.m. to 3 p.m.

A. Grimes reported Consumers Energy will cut the power to a large portion of the township on Saturday, October 27, 2018 from 6 a.m. to noon. They will bring in extra open tops for garbage at the transfer station to use while they are without power.

### **PUBLIC COMMENT**

D. Stenson questioned whether the township had ever considered providing garbage service and including the cost on tax bills.

S. Hornstra questioned the interest being earned on CD's.

Moved by A. Faist, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Kasprzycki, supported by S. Keene, to adjourn the meeting. Motion carried. Meeting adjourned at 8:26 p.m.

Sally J. Keene, Clerk  
Henrietta Township