

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
January 9, 2019

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by M. McDonald, to approve minutes of the regular meeting held on December 12, 2018 as presented and reviewed. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 12-31-2018	\$ 134,543.98
Delinquent Tax Account balance 12-31-2018	\$ 476.50
Stabilization Fund balance 12-31-2018	\$ 105,170.40
Public Improvement Fund balance 12-31-2018	\$ 417,409.24
Vehicle Replacement Fund balance 12-31-2018	\$ 130,997.79
Total Interest Earned	\$ 340.43

BUILDING DEPARTMENT – R. TRIPP

In December the building department collected \$600.00 in fees with a construction cost of \$ -0-. Permits included no building permits, 1 electrical permit, 5 mechanical permits, no plumbing permits, no site plan reviews and no address signs. 1 letters was sent for expired permits.

ASSESSOR – JULIE PULLING

J. Pulling reported December was busy as assessment administration continues to ramp up to the completion of the 2019 assessment roll and March Board of Review.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 27 hours in December, received 12 complaints, verified 11 ordinance violations, issued 8 written warnings, issued no verbal warnings, had 4 civil infractions and drove 142 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 29 calls in December including 21 medical calls, 2 vehicle accidents, 3 burning complaints, 1 structure fire mutual aid to Stockbridge, 1 carbon monoxide alarm and 1 cancelled en route. R. Wetmore noted that the ISO inspector has done his site visit to the township and believes the township qualifies for an 8B rating. It will take approximately 6 months to receive official notification from ISO. This should impact home insurance costs in the future.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,637.00
Modern Waste:	\$ 1,651.00
Salary for Month:	\$ 1,085.00
Total Expenses:	\$ 2,961.00

Total recycled for December	9.72 tons or 19,440 pounds
Total recycled for 2018	90.52 tons or 181,040 pounds

PLANNING COMMISSION – A. FAIST

There was no report as the planning commission did not meet in December.

UNFINISHED BUSINESS

A. Grimes reported the new compactor was delivered and installed on Tuesday. It will be up and running this weekend. Modern Waste is paying \$750 for the old compactor. It is recommended that money go back into the Public Improvement Fund under the transfer station for further upgrades.

A. Grimes restated the township has received the ISO certification of 8B for home owner’s insurance purposes.

A. Grimes reported that E. White has begun the process to file charges against property owners on Laredo Drive and Sayers Road to have those properties cleaned up. A. Grimes met with representatives from Jackson County regarding Sayers Road as the county condemned the property. The county has agreed to proceed with action regarding the condemnation.

NEW BUSINESS

A. Grimes presented the 2019-2024 Master Plan for review and adoption. N. Hawley noted in 2021 new census numbers will be added. Moved by S. Kasprzycki, supported by S. Keene to adopt the 2019-2024 Master Plan as presented and review. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

R. Troman questioned why the recycling compactor wasn't working on Saturday. A. Grimes responded the compactor was full and the recycling had to be put in an open top for most of the day.

Moved by M. McDonald, supported by A. Faist to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting. Motion carried. Meeting adjourned at 7:49 p.m.

Sally J. Keene, Clerk
Henrietta Township