

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
January 13, 2021

Meeting held via Zoom.

Meeting called to order at 7:30 p.m. Members present by roll call: A. Faist, S. Keene, A. Grimes, M. McDonald, S. Kasprzycki. A. Grimes explained that all votes will be held by roll call as recommended by Michigan Township Association for any Zoom meetings.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by M. McDonald, to approve minutes of the regular meeting held on November 11, 2020 as presented and reviewed. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

SPECIAL ORDER

None.

PUBLIC COMMENT

None.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 11/30/20	\$ 253,854.74
Delinquent Tax Account balance 11/30/20	\$ 386.50
Stabilization Fund balance 11/30/20	\$ 101,620.33
Public Improvement Fund balance 11/30/20	\$ 298,653.51
Vehicle Replacement Fund balance 11/30/20	\$ 105,261.62
Total Interest Earned	\$ 21.86

General Fund balance 12/31/20	\$ 217,560.89
Delinquent Tax Account balance 12/31/20	\$ 521.50
Stabilization Fund balance 12/31/20	\$ 101,696.39
Public Improvement Fund balance 12/31/20	\$ 302,221.96
Vehicle Replacement Fund balance 12/31/20	\$ 105,268.33
Total Interest Earned	\$ 18.20

Moved by S. Keene, supported by A. Faist to accept the Treasurers' report. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$4,600.63 in fees during November and December with a construction cost of \$220,260. Permits include 11 building permits, 10 electrical permits, 5 mechanical permits, 3 plumbing permits, 4 site plan reviews, and no address signs. Letters were sent for 8 expired permits.

ASSESSOR

The December Board of Review was held December 15, 2020 via Zoom. All paperwork has been completed for the 23 petitions received. Fieldwork continues to be processed; we are on target to complete the 20% inspection requirement for 2020. The Assessor continues to work from home, visiting the office on Tuesday mornings to update the program and collect any mail.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

In December S. Burnett worked 14 hours, received 5 complaints, verified 4 ordinance violations, issued 2 written warnings, issued 3 verbal warnings, had no civil infractions and drove 75 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 46 calls in November and 38 calls in December. He noted the department responded to 450 calls in 2020, which is a record number of runs for the township.

TRANSFER STATION – A. GRIMES

November

Monthly reported income:	\$ 4,383.00
Modern Waste:	\$ 2,126.37
Salary for Month:	\$ 1,097.50
Total Expenses:	\$ 3,487.25

Total recycled for November	10.26 Tons or 20,520 Pounds
Total recycled for 2020	78.85 Tons or 157,700 Pounds

December

Monthly reported income:	\$ 3,086.00
Modern Waste:	\$ 2,600.47
Salary for Month	\$ 1,055.00
Total Expenses:	\$ 3,825.00

Total recycled for December	10.07 Tons or 20,140 Pounds
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Total recycled for 2020

88.92 Tons or 177,840 Pounds

PLANNING COMMISSION – N. Hawley

N. Hawley was not present. A. Faist noted the Planning Commission had not met recently, but the prior meeting they had been reviewing the Quarry Ordinance in preparation for updates to the ordinance.

UNFINISHED BUSINESS

A. Grimes reported that the township attorney had received notice from the attorney for J. Breed noting that they have no intention of dismissing their claim against the Township. He will continue to update the township as the lawsuit proceeds.

NEW BUSINESS

A. Grimes presented an invoice from Blackman Township for \$12,878.80. The invoice represents the township share of 10% for the SCBA AFG Grant. It was noted that Blackman Township is collecting the matching funds for all six townships in the grant and will submit the payment to the company providing the SCBA equipment. Moved by S. Keene, supported by M. McDonald, to approve payment of \$12,878.80 to Blackman Township for the township share of 10% for the SCBA AFG Grant with funds coming from the Vehicle Replacement Fund. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes reported the township had received a mini grant from Jackson Community Foundation in the amount of \$500.00. They request the grant be used toward efforts in the community that deliberately involve citizens in identifying, planning, and implementing community events, beautification efforts, recreational improvements, arts and cultural activities, or whatever our citizens think is important. In past years the township has used this grant to increase the donations for fireworks on July 4th. A. Grimes suggested purchasing a bench to place along the rail trail that goes through Henrietta Township. The DNR approves of that idea. The Planning Commission will be contacted for their input, and the decision will be tabled until next month.

A. Grimes presented information from attorney E. White regarding marijuana grow operation located at 6501 Hawkins Road. The township became aware of this operation following a fire on December 24, 2020. While this type of operation is legal under law in Michigan, it is in violation of township ordinance. Moved by S. Keene, supported by A. Faist to authorize A. Grimes to contact E. White and instruct him to proceed with an injunction to shut down the illegal marijuana grow operation at 6501 Hawkins Road, Jackson. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

A. Grimes presented a Resolution for Jackson City-County Non-motorized Plan for review and adoption. It was noted that none of the projects included in the plan are located in Henrietta Township, although the county does maintain the non-motorized trail in the township. Moved by S. Keene, supported by M. McDonald to approve the Resolution for Jackson City-County Non-motorized Plan as presented and reviewed. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

OTHER REPORTS/CORRESPONDENCE

M. McDonald reported that the audit was great this year and thanked everyone responsible.

PUBLIC COMMENT

None.

Moved by M. McDonald, supported by S. Kasprzycki, to pay the bills as submitted and reviewed. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried.

Moved by S. Keene, supported by S. Kasprzycki, to adjourn the meeting. Roll Call: S. Keene, yes; M. McDonald, yes; A. Faist, yes; S. Kasprzycki, yes; A. Grimes, yes. Motion carried. Meeting adjourned at 8:30 p.m.

Sally J. Keene, Clerk
Henrietta Township