

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
January 12, 2022

Meeting called to order at 7:30 p.m. All members present.

A. Grimes presented the agenda for review.

A. Grimes presented minutes from the regular meeting held on December 8, 2021 for review and approval. Moved by A. Faist, supported by M. McDonald, to approve minutes of the regular meeting held on December 8, 2021 as presented and reviewed. Motion carried.

SPECIAL ORDER

None

PUBLIC COMMENT

None

TREASURER’S REPORT – MARIA MCDONALD

General Fund balance 12/31/21	\$ 288,250.82
Delinquent Tax Account balance 11/30/21	\$ 524.50
Stabilization Fund balance 11/30/21	\$ 102,321.95
Public Improvement Fund balance 11/30/21	\$ 361,613.26
Vehicle Replacement Fund balance 11/30/21	\$ 137,471.57
ARPA Funds	\$ 250,377.53
Total Interest Earned	\$ 52.33

BUILDING DEPARTMENT – R. TRIPP

The building department collected \$1,241.20 in fees during December with a construction cost of \$104,135.00. Permits include 7 building permits, 3 electrical permits, 4 mechanical permits, no plumbing permits, 2 site plan reviews, and 1 address sign. Letters were sent for 2 expired permits.

ORDINANCE ENFORCEMENT/ZONING – J. Cook

In December J. Cook worked 11 hours, received 2 new complaints, had 9 open ordinance violations for a total of 11 ordinance violations, issued 2 written warnings, issued 2 verbal warnings and drove 46 miles.

ASSESSOR

L. Hendges reported the December 2021 Board of Review was held on December 14, 2021; all 7 petitions were processed and taxpayers & taxing authorities were notified of decision. Personal Property Statements have been mailed. March Board of Review preliminary dates are as follows:

Organizational meeting: Tuesday, March 8, 2022 at 4pm.

MBOR hearing dates: Monday, March 14, 2022 9-12pm and 1-4pm

Wednesday, March 16, 2022 2-5pm and 6-9pm

Extra Day if needed: Tuesday, March 22, 2022 4pm if needed for decisions
Land values and ECF's have been established for 2022. Fieldwork for permits, sales and picks is ongoing. Assessment Change Notices are being prepared and will be mailed out 14 days prior to MBOR (mailing in mid-February). The 2022 inflation rate multiplier is 3.3% and will possible increase phone calls/walk-ins questioning increases on the assessment change notices. Deeds, PTA's, PRE's, name and address updates have been processed and are up to date.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 35 calls in December including 6 building fires, 23 rescue calls, 1 powerline down, 1 authorized controlled burn, 1 smoke detector, and 2 special incidents. R. Wetmore reported the fire department responded to 479 calls in 2021.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 3,116.00
Modern Waste:	\$ 2,077.77
Salary for Month	\$ 1,220.00
Total Expenses:	\$ 3,375.39

Total recycled for December	11.98 Tons or 23,960 Pounds
Total recycled for 2021	128.90 Tons or 257,800 Pounds

PLANNING COMMISSION – N. Hawley

No Report as there was not a planning commission meeting in December, 2021.

UNFINISHED BUSINESS

A. Grimes gave an update on the Pleasant Lake School court case. He stated that the next court hearing would be held on 1/27/22 at 1pm.

NEW BUSINESS

A budget Review Meeting is scheduled for Wednesday, January 19, 2022 at 4pm. A. Grimes gave an update of the New ARPA final ruling and brainstormed ideas for those funds. These funds will be discussed at the budget review

meeting. S. Keene motioned to pay JW2 Fire Consultants Bill in the amount of \$1,948.05 out of the vehicle replacement fund. M. McDonald supported. Motion carried.

OTHER REPORTS/CORRESPONDENCE

A. Faist asked for an update on the progress of the sale of one of Engine #2. R. Wetmore stated he is waiting to hear back from a fire department in Michigan's U.P that is interested in purchasing it.

PUBLIC COMMENT

None

Moved by A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by M. McDonald, supported by A.Faist to adjourn the meeting. Motion carried. Meeting adjourned at 7:49 p.m.

Sally J. Keene, Clerk
Henrietta Township