

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
July 11, 2018

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Keene, to approve minutes of the regular meeting held on June 13, 2018 as presented and reviewed. Motion carried.

SPECIAL ORDER

A representative of Jackson County Parks gave a presentation on the upcoming millage request.

PUBLIC COMMENT

C. Rice introduced himself as a candidate for the House of Representatives 65th district.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 06-30-2018	\$ 255,211.35
Delinquent Tax Account balance 06-30-2018	\$ 116.50
Stabilization Fund balance 06-30-2018	\$ 104,987.78
Public Improvement Fund balance 06-30-2018	\$ 394,899.85
Vehicle Replacement Fund balance 06-30-2018	\$ 105,822.34

BUILDING DEPARTMENT – R. TRIPP

In June the building department collected \$2,227.00 in fees with a construction cost of \$108,490. Permits included 8 building permits for 2 decks, 1 commercial storage building, 1 pole barn, 1 addition to pole barn, 1 new roof and 2 handicap ramps; 2 electrical permits, 1 mechanical permit, 3 plumbing permits, 5 site plan reviews and no addresses. 6 letters were sent for expired permits.

ASSESSOR – JULIE PULLING

J. Pulling reported the July Board of Review will be held on July 17th. She noted she is settling into her new office and extends her sincere gratitude to the board for the opportunity to work for Henrietta Township.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 32 hours in June, received 12 complaints, verified 9 ordinance violations, issued 9 written warnings, issued 2 verbal warnings, had 4 civil infractions and drove 211 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 39 calls in June including 31 medical calls.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 5,131.00
Modern Waste:	\$ 2,486.42
Salary for Month:	\$ 1,467.28
Total Expenses:	\$ 3,988.42

Total recycled for June	6.38 tons or 12,760 pounds
Total recycled for 2018	39.05 tons or 78,100 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported that a representative from Jackson County Parks spoke regarding the millage request on the August 7, 2018 ballot. The Planning Commission also reviewed and approved their annual report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes reported the Election Committee had met on July 10, 2018 to approve election workers for the August 7, 2018 primary election.

A. Grimes presented the Metro Act Right of Way Permit Extension for review and approval. Moved by M. McDonald, supported by S. Kasprzycki to approve the Metro Act Right of Way Permit Extension as presented and reviewed. Motion carried.

A. Grimes presented an update on the Old Silo Drive project. A meeting was held with the Jackson County Road Commission and residents of Old Silo Drive. They are proposing the cost to reconstruct the road be paid with Public Improvement funds and repaid by the residents through a special assessment. Once Jackson County paves the road they will take over care and maintenance of the road. Following discussion, including interest rates and length of time for repayment, moved by A. Faist, supported by S. Keene to approve the Special Assessment request for Old Silo Drive, not to exceed \$185,000, from the Public Improvement Fund to pave Old Silo Drive. The interest rate shall be 4%, and will be paid back in five (5) years. The petitions will need to be approved by 50% + 1 acre for approval of the Special Assessment district. Roll Call Vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, abstained; and A. Grimes, yes. Motion carried.

OTHER REPORTS/CORRESPONDENCE

None.

PUBLIC COMMENT

R. Troman questioned the broken window at the old store on Berry Road. A. Grimes noted the building inspector had been at the site, and they are trying to locate the owners.

A. Faist questioned the possibility of better internet service being available in Henrietta Township.

Moved by A. Faist, supported by S. Kasprzycki to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting at 8:34 p.m. Motion carried.

Sally J. Keene, Clerk
Henrietta Township