

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
June 13, 2018

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. All members present.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by S. Kasprzycki, to approve minutes of the regular meeting held on May 9, 2018 as presented and reviewed. Motion carried.

SPECIAL ORDER

B. Wait and J. Osterberg spoke regarding the Northwest School Bond Project on the August ballot.

PUBLIC COMMENT

J. Rochefort spoke regarding a property at 20 Indian Trail, and the commercial business that appears to be operating there.

R. Draeger requested the township board influence the county drain commissioner to open up the Henrietta Drain to eliminate flooding on his property.

K. Mohammed also spoke regarding 20 Indian Trail.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 05-31-2018	\$ 230,903.75
Delinquent Tax Account balance 05-31-2018	\$ 116.50
Stabilization Fund balance 05-31-2018	\$ 104,957.15
Public Improvement Fund balance 05-31-2018	\$ 394,826.45
Vehicle Replacement Fund balance 05-31-2018	\$ 105,787.42

BUILDING DEPARTMENT – R. TRIPP

In May the building department collected \$2,527.00 in fees with a construction cost of \$358,180. Permits included 8 building permits for 1 new house, 1 pole

barn, 1 shed, 1 pool, 1 deck, 1 new roof, 1 handicap ramp and 1 new roof and porch; no electrical permits, 3 mechanical permits, 2 plumbing permits, 3 site plan reviews and 1 address. 3 letters were sent for expired permits.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported she had received the L-4028 from Equalization. She also noted she had completed the L-4029 for Henrietta Township and had signed the tax collection warrant for the Treasurer. The July Board of Review meeting is scheduled for July 17, 2018 beginning at 5 p.m.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 32 hours in May, received 9 complaints, verified 6 ordinance violations, issued 5 written warnings, issued 1 verbal warning, and drove 178 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 38 calls in May including 31 medical calls.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 4,268.00
Modern Waste:	\$ 3,112.23
Salary for Month:	\$ 1,355.50
Total Expenses:	\$ 4,599.68

Total recycled for May	8.82 tons or 17,640 pounds
Total recycled for 2018	32.67 tons or 65,340 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley reported that she had mailed notifications for intent to amend the township master plan as required. The next meeting is June 26, 2018. A representative from the Jackson County Parks Department will give a presentation on the millage request for park improvements on the August ballot, as well as get input on improvements in Henrietta Township.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes presented the 2018-2019 budget for review and adoption. Moved by A. Faist, supported by S. Keene to adopt the budget as presented and reviewed.

Roll call vote: A. Faist, yes; M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented the contract for the Wolverine Fireworks display on July 7, 2018 (rain date 7-8-18). Moved by S. Keene, supported by M. McDonald to approve the contract for the Wolverine Fireworks display on July 7, 2018. Motion carried.

A. Grimes presented a Resolution to Remove Mute Swans from Pleasant Lake for review and discussion. Following discussion it was moved by S. Keene, supported by S. Kasprzycki to adopt the Resolution for Michigan Department of Natural Resources Mute Swan Management and Control Program Policy and Procedures for mute swan removal as presented and reviewed. Roll call vote: A. Faist, yes, M. McDonald, yes; S. Keene, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes reported the purchase of property adjacent to the township is still being negotiated. Following discussion it was moved by S. Keene, supported by A. Faist to authorize A. Grimes to offer up to \$120,000 for the property. Motion carried.

A. Grimes presented the dates for Regular Meetings, Planning Commission Meetings and Holiday Schedule for review and approval. Moved by M. McDonald, supported by A. Faist to approve the meeting dates and holiday schedule as presented and reviewed. Motion carried.

A. Grimes presented a request from the Building Department to adjust fees collected for roof and deck permits. New fees will be based on a "per inspection" basis of \$75 per inspection, plus a site plan review for decks. Moved by S. Keene, supported by M. McDonald to amend permit fees for roof and deck permits as presented and reviewed. Motion carried.

A. Grimes presented a Farmland and Open Space Preservation Program application for the Chrisinske Farm. Moved by A. Faist, supported by S. Keene to approve the Farmland and Open Space Preservation Program application as presented and reviewed. Motion carried.

OTHER REPORTS/CORRESPONDENCE

A. Grimes reported the tire recycling project was a huge success.

A. Grimes announced a representative from Jackson County Parks will be at the next Planning Commission meeting on June 26, 2018 to find out what residents of the township would like to see at the Pleasant Lake County Park.

An. Grimes reported the Jackson County Department of Transportation will meet with residents of Old Silo Drive June 25, 2018 in the township meeting room at 6 p.m. to discuss repairs for Old Silo Drive.

PUBLIC COMMENT

J. Rochefort requested that the Ordinance Enforcement Officer respond to phone calls.

J. Osterberg announced that community meetings will be held on June 26th and July 18th to share information regarding the bond project.

PAYMENT OF BILLS

Moved by S. Kasprzycki, supported by S. Keene to pay the bills as submitted and reviewed. Motion carried.

Moved by S. Keene, supported by M. McDonald, to adjourn the meeting at 8:32. Motion carried.

Sally J. Keene, Clerk
Henrietta Township