

**Henrietta Township
11732 Bunkerhill Road
Pleasant Lake, MI 49272
517-769-6925**

Regular Meeting
February 14, 2018

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272.

Members present: A. Grimes, S. Keene, M. McDonald, A. Faist and S. Kasprzycki.

A. Grimes presented the agenda for review.

Moved by M. McDonald, supported by A. Faist, to approve minutes of the Regular Meeting held on January 10, 2018, as presented. Motion carried.

SPECIAL ORDER

Superintendent Geoff Bontrager was in attendance and gave a presentation on the upcoming bond proposal for Northwest Community Schools on May 8, 2018.

PUBLIC COMMENT

No public comment.

TREASURER'S REPORT – MARIA MCDONALD

General Fund balance 01/31/2018	\$ 211,101.76
Delinquent Tax Account balance 01-31-2018	\$ 116.50
Stabilization Fund balance 01-31-2018	\$ 104,840.09
Public Improvement Fund balance 01-31-2018	\$ 394,288.09
Vehicle Replacement Fund balance 01-30-2018	\$ 101,941.01

BUILDING DEPARTMENT – R. TRIPP

Fees Collected for January totaled \$2,095.34. Permits issued included: 6-Building (1 new house), 2-Mechanical, 1-Plumbing and 1-Electrical.

ASSESSOR – VICKIE BRADLEY

V. Bradley reported that the 2018 Assessment Change Notices have been printed and delivered to Econo Print for processing and mailing.

The Inflationary Rate for 2018 is 1.021.

B.O.R. dates are Monday, March 12, 2018 and Wednesday, March 14, 2018.

A. Grimes shared a letter received from Mrs. Bradley announcing her retirement effect June 29, 2018.

ORDINANCE ENFORCEMENT/ZONING –S. BURNETT

S. Burnett reported he had worked 27 hours in January, received 7 complaints, verified 13 ordinance violations, issued 6 written warnings, issued 7 verbal warnings, had a total of 1 civil infractions and drove 142 miles.

FIRE DEPARTMENT – R. WETMORE

R. Wetmore reported the fire department responded to 42 calls in January including 33 medical calls, 1 gas leak, 1 carbon monoxide incident,1 electrical, 1 smoke alarm, 4 misc. and 1 building fire.

TRANSFER STATION – A. GRIMES

Monthly reported income:	\$ 2,466.00
Modern Waste:	\$ 1,672.05
Salary for Month:	\$ 800.00
Total Expenses:	\$ 2,702.52

Total recycled for January	5.94 tons or 11,880 pounds
Total recycled for 2018	5.94 tons or 11,880 pounds

PLANNING COMMISSION – A. FAIST

N. Hawley gave an update on activities of the planning commission. A Walk/Bike Lane Survey has been drafted and will be mailed to land owners around Pleasant Lake.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Grimes presented a Local Governing Body Resolution For Charitable Gaming Licenses on behalf of The Shop Rat Foundation, Inc., 11855 Bunkerhill Rd, Pleasant Lake 49272. Moved by S. Keene, supported by M. McDonald, to approve requested charitable gaming license. Roll Call. (5) Five-Years. Resolution adopted.

OTHER REPORTS/CORRESPONDENCE

Budget Meeting-Next scheduled budget meeting is Tuesday, February 20, 2018 @ 5:30 p.m.

PUBLIC COMMENT

Randy Troman question status of ISSO application.

R. Wetmore reported that the department continues to work on ISSO paperwork and training and will begin testing in late summer.

PAYMENT OF BILLS

Moved by S. Keene, supported by A. Faist, to pay the bills as submitted and reviewed totaling \$46,038.05. Carried.

Moved by M. McDonald, supported by S. Kasprzycki, to adjourn the meeting at 9:05. Carried.

Sally J. Keene, Clerk
Henrietta Township