

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
January 10, 2018

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: A. Grimes, M. McDonald, A. Faist, and S. Kasprzycki. Member absent: S. Keene.

A. Grimes presented the agenda for review.

Moved by S. Kasprzycki, supported by M. McDonald to approve minutes of the Regular Meeting held on December 13, 2017 and the Audit Meeting on December 21, 2017 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

None.

**TREASURER'S REPORT – MARIA MCDONALD**

General Fund balance 12-31-2017	\$ 120,360.44
Delinquent Tax Account balance 12-31-2017	\$ 476.50
Stabilization Fund balance 12-31-2017	\$ 104,810.88
Public Improvement Fund balance 12-31-2017	\$ 394,154.34
Vehicle Replacement Fund balance 12-31-2017	\$ 101,916.98

**BUILDING DEPARTMENT – R. TRIPP**

In December 2017 the building department collected \$ \$1,919.69 in fees for permits with a construction cost of \$277,834.00. Permits include 2 building permits including 1 replacement deck, and 1 new house; 1 electrical permit, 6 mechanical permits, 2 plumbing permits, 1 site plan review; and no address signs.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported she is working on the 2018 Assessment Change Notices. Final class ratios as follows: Agricultural 45.67%, Residential 48.99%, Commercial 50.48%,

and Industrial 42.92%.

March Board of review dates are March 12, 2018 and March 14, 2018.

### **ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported a quiet month.

### **FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 40 calls in December including 33 medical calls, 1 mutual aid, 3 motor vehicle accidents, 1 smoke alarm, and 2 structure fires. Total number of incidents for 2017, including exposure to fire was 417. The fire department requested the replacement of the 37 year old chop saw with the purchase of a *STIHL* Cutquik saw at a price of \$1600.00.

Motion by M. McDonald, supported by A. Faist to purchase the Cutquik saw at a cost not to exceed \$1600.00. Motion carried.

### **TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 3,364.00
Modern Waste:	\$ 1,492.37
Salary for Month:	\$ 824.00
Total Expenses:	\$ 2,781.28

Total recycled for November 9.71 tons or 19,420 pounds  
Total recycled for 2017 91.80 tons or 183,600 pounds

### **PLANNING COMMISSION – A. FAIST**

No report. The planning commission did not hold a December meeting.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

A. Grimes presented board members with copies of Article XXIV Solar Energy Systems amendment to the zoning ordinance as recommended by the Henrietta Township Planning Commission. He noted that this renewable energy amendment has been through the public hearing and county planning commission review process. It will permit accessory use of small-scale solar panel systems, and conditional use of large commercial solar panel array systems.

Moved by A. Faist, supported by S. Kasprzycki to adopt the Article XXIV Solar Energy Systems amendment.

Roll call vote: A. Faist, yes; M. McDonald, yes; S. Kasprzycki, yes; and A. Grimes, yes. Motion carried.

A. Grimes presented a Farm Land and Open Space Program Application for review. Moved by M. McDonald, supported by S. Kasprzycki to accept. Motion carried.

**OTHER REPORTS/CORRESPONDENCE**

A. Faist commented that utilities have been making renewable energy inquiries with landowners in the region.

**PUBLIC COMMENT**

None.

Moved by A. Faist, supported by M. McDonald to pay the bills. Motion carried.

Moved by M. McDonald, supported by A. Faist to adjourn the meeting. Motion carried.

Meeting adjourned at 7:46 p.m.

N. Hawley, Substitute recording secretary