

**Henrietta Township  
11732 Bunkerhill Road  
Pleasant Lake, MI 49272  
517-769-6925**

Regular Meeting  
April 13, 2016

A work session was held prior to the beginning of the Regular Meeting for the purpose of reviewing invoices and communications.

Meeting called to order at 7:30 p.m. in the Henrietta Township Meeting Room, 11732 Bunkerhill Road, Pleasant Lake, MI 49272. Members present: S. Keene, A. Grimes and A. Faist. Members absent: S. Kasprzycki and M. McDonald.

A. Grimes presented the agenda for review.

Moved by A. Faist, supported by S. Keene to approve minutes of the Regular Meeting held on March 9, 2016 as presented and reviewed. Motion carried.

**SPECIAL ORDER**

None.

**PUBLIC COMMENT**

M. Sharp presented a list of recommendations changing the zoning ordinance on lake properties for the board to review. He explained that a citizens group had met several times and the list represents their suggestions for lake properties.

**TREASURERS REPORT – M. MCDONALD**

General Fund balance 3-31-2016	\$ 239,840.11
Delinquent Tax Account balance 3-31-2016	\$ 154.50
Stabilization Fund balance 3-31-2016	\$ 104,293.24
Public Improvement Fund balance 3-31-2016	\$ 257,132.61
Vehicle Replacement Fund balance 3-31-2016	\$ 316,045.03

M. McDonald reported the balance of the bond account is \$ 204,986.38 and the balance of the transaction account is \$ 1,019.57.

**BUILDING DEPARTMENT – R. TRIPP**

In February the building department collected \$1,925.00 in fees for permits with a construction cost of \$23,600. Permits include 3 building permits for 1 new roof, 1 new porch, and one demo of existing house; 3 electrical permits, 2 mechanical permits, 2 plumbing permits, 1 site plan review and no address signs. There were three expired permit letters sent in March.

**ASSESSOR – VICKIE BRADLEY**

V. Bradley reported the March Board of Review was held on March 14<sup>th</sup> and March 16<sup>th</sup>. Her report included the changes made by the Board of Review. The assessed value was reduced by \$840,714 and the taxable value was reduced by \$741,746.

**ORDINANCE ENFORCEMENT/ZONING –S. BURNETT**

S. Burnett reported he had worked 8 hours in March, received 3 complaints, verified 3 ordinance violations and issued 3 verbal warnings. 77 miles were driven.

**FIRE DEPARTMENT – R. WETMORE**

R. Wetmore reported the fire department responded to 34 calls in March including 27 medical calls, 1 power lines down, 2 structure fires in Henrietta Township, 2 mutual aid responses for structure fires in Stockbridge, 1 odor investigation and 1 burning complaint.

R. Wetmore presented a request to purchase a 1992 International rescue truck from Riley’s Apparatus to replace the 1991 box van used as a secondary rescue. The cost of the vehicle is \$12,000 with a credit for trade-in of the 1991 box van of \$7,500 leaving a balance of \$4,500. This funding would come from the Vehicle Replacement Fund. Lettering would cost an additional \$200-\$300. Moved by A. Faist, supported by S. Keene to authorize the purchase of a 1992 International rescue truck as described at a cost of \$4,500. Motion carried.

R. Wetmore presented a request to purchase a Lifepak 1000 defibrillator at a cost of \$2,983.85. The township has 2 defibrillators, 1 is inoperable, is 14 years old, and no service or repair is available. The new defibrillator would be kept on Rescue 1, the spare would be kept on the secondary rescue truck. This funding would come from the general fund under equipment purchase. Moved by S. Keene, supported by A. Faist to purchase a Lifepak 1000 defibrillator as requested. Motion carried.

R. Wetmore presented a request to install additional electrical wiring in the fire station, adding dimmer switches in the training room to better control lighting during classes at a cost of \$650. B & H will perform the work and funding will come from the general fund under building improvements. Moved by A. Faist, supported by S. Keene to authorize additional electrical work at the fire station by B. & H. Electric at a cost of \$650 as presented. Motion carried.

**TRANSFER STATION – A. GRIMES**

Monthly reported income:	\$ 2,950.00
Modern Waste:	\$ 1,306.36
Salary for Month:	\$ 885.00

Total Expenses:	\$ 2,987.29
Total recycled for March	9.62 tons or 19,240 pounds
Total recycled for 2016	21.21 tons or 42,420 pounds

**PLANNING COMMISSION – A. FAIST**

N. Hawley reported the planning commission discussed soils around the township lakes. They have presented to board members a proposed text amendment for lake front property. The Medical Marijuana Ordinance has been reviewed, as well as day care as a home occupation. The planning commission has reviewed the process for rezoning in anticipation of rezoning at Bunkerhill Road and Kennedy Road.

**UNFINISHED BUSINESS**

L. Grinage gave an update on legal issues. The Petchow hearing has been rescheduled to May 6<sup>th</sup>. The mobile home camper issue is still under review.

**NEW BUSINESS**

A. Grimes presented the Medical Marijuana Ordinance for review and adoption. Discussion included the intent of the ordinance and process for licensing as a home occupation. The ordinance will take effect 30 days after publication. An application form will need to be developed and a fee schedule will need to be established. Moved by S. Keene to adopt the Medical Marijuana Ordinance as presented. Due to lack of support the motion dies. The ordinance will be revisited at the next meeting.

S. Keene presented the list of election workers for the May 3, 2016 Special Election. Moved by S. Keene, supported by A. Grimes to approve the list of election workers for the May 3, 2016 Special Election as presented and reviewed. Motion carried.

A. Grimes reported that the members of the Zoning Board of Appeals needed to be reappointed. He recommends that M. Sharp, S. Keene, J. Faist, A. Wellington, and S. Young be reappointed to the Zoning Board of Appeals for a period of two years. Moved by S. Keene, supported by A. Faist to appoint M. Sharp, S. Keene, J. Faist, A. Wellington and S. Young to the Zoning Board of Appeals for a period of two years. Motion carried.

A. Grimes requested a work session be scheduled to review the budget for this fiscal year and next fiscal year. The work session will be held April 27, 2016 beginning at 7:00 p.m.

**OTHER REPORTS/CORRESPONDENCE**

None.

## **PUBLIC COMMENT**

None.

Moved by A. Faist, supported by S. Keene to pay the bills. Motion carried.

Moved by A. Faist, supported by S. Keene to adjourn the meeting. Motion carried.

Meeting adjourned at 8:20 p.m.

S. Keene, Henrietta Township Clerk